

Solidarity day Pledge

India is my country. All indians are my Brothers and Sisters.

I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat every one with courtesy.

To my country and my people I pledge my devotion,

In their well being and prosperity alone lies my happiness.



Suriya Cards,
Kannan Bazzar, Karaikudi - 04565 234880



**SEETHALAKSHMI ACHI
COLLEGE FOR WOMEN**

(Accredited with 'B' Grade by NAAC)

PALLATHUR - 630 107.(Sivagangai District)

Ph : 04565 - 290611

HAND BOOK 2023 - 2024



Name :

Address :

.....

.....

This hand book must be brought to college daily



கல்லூரி வாழ்த்துப்பா

ராகம் : அரபி

சீர்வளர் பள்ளத்தூர் சிற்றூர் தனிலே
பேர்வளரும் அருணாச்சலம்
கொடையே கல்விக் கொடையே
மங்கையர் கல்விக் கண்திறந்த வள்ளலே
மேகம்நிகர் வண்கை அருணாச்சலமே
தன் சீதனத்தை கல்விச் சீதனமாய்த் தந்து
பெண் கல்வி பெறவைத்த எம்
அன்னையே சீதாலட்சுமி
மட்டில்லா புகழுடன் மங்கையரும் சிறக்க
உம்புகழ் கல்லூரியும் வாழ்க வாழ்கவே !

தமிழ்த்தாய் வாழ்த்து

நீராடும் கடலுடுத்த நிலமடந்தை கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரத கண்டமிதில்
தெக்கணமும் அதிர்சிறந்த திராவிட நல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந்
தமிழ்ணங்கே ! தமிழ்ணங்கே !
உன் சீரிளமைத் திறம் வியந்து
செயல்மறந்து வாழ்த்துதுமே !

வாழ்த்துதுமே ! வாழ்த்துதுமே !
மனோன்மணியம் **மெ. சுந்தரம்பிள்ளை**

Days	A.M.		NOON		P.M.		Mon	Tue	Wed	Thu	Fri	Sat
	10.00 to 11.00	11.00 to 12.00	12.00 to 1.00	1.00 to 1.45	1.45 to 2.35	2.35 to 3.30						
				L	U	N	C	H				

Attendance :

1. Every student attending the National Service Scheme shall be required to put in 120 hours of work for each academic year. No student will be permitted to be in N.S.S. for more than two years.
2. N.C.C. Parades will be held for four hours per week to make up 80 hours -120 hours parades in a year. Parades will be held on Fridays from 2 p.m to 6 p.m and on Saturdays from 6 a.m to 2 p.m.
3. 75% of the attendance in Physical Training classes is necessary to enable the students to secure the Term Certificates at the end of the course.

HOSTEL :

The Warden of the Hostel will be assisted by the Deputy Warden and Tutors who are incharge of the hostel in all domestic and disciplinary matters concerning the hostel.

Residents shall not go to any place without permission. Such cases will be severely dealt with. Residents shall not visit one place after getting permission to visit another place.

Visitors are allowed between 10 a.m to 6 p.m on Sundays. visitors should bring the identity cards issued to them.

Students shall not keep costly jewels or huge amount of cash with them.

Defacing hostel furnitures is strictly prohibited

Students must keep the hostel rooms and campus clean.

Residents shall report at once to the Deputy Warden when they fall ill.

Residents are not allowed to leave the hostel frequently. If a resident breaks any of the rules of the hostel mentioned in the application form the occupancy of the student will be terminated.

Residents visit the place for which they got the permission from the warden.

Hostel accommodation is provided in two buildings with comforts and conveniences for nearly 400 students.

SEETHALAKSHMI ACHI COLLEGE FOR WOMEN

(Accredited with 'B' Grade by NAAC)

PALLATHUR - 630 107.

(Sivagangai District)

Ph : 04565 - 290611

Fax: 04565 - 283271



HAND BOOK

2023 - 2024

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National Cadet Corps (NCC)

NCC Training is optional to the Degree students. But once a student joins, she cannot leave in the middle except on medical grounds.

NCC cadets who fail to obtain 75% attendance will not be permitted to take examinations. Without obtaining clearance certificate, they will not be given Hall - Tickets for the University Examinations.

The AIMS of the NCC are given below

1. To develop character commandership, the spirit to serve and capacity for leadership in young women.
2. To provide service training to younger women, so as to stimulate interest in the defence of the country.
3. To build service of potential officers to enable the armed forces to expand in national emergency.

Physical Education :

1. Students of the college are required to play games regularly and receive a regular course of physical training.
2. Facilities have been provided for athletic events and games to suit the varying taste of students.
3. No student shall be exempted from the course of physical training.
4. Intramural Tournaments and sports will be conducted annually. The college shall participate in the Inter-collegiate Tournaments and sports meet.

Enrolment of students :

The enrolment of N.C.C.students should be made before 1st August every year. Only those students who are interested in social work and with good physique are to be enrolled in National Service Scheme, being an alternative Co-Curricular activity to physical education and N.C.C.

NATIONAL SERVICE SCHEME (N.S.S)

The Objectives of N.S.S.

The overall objectives of the N.S.S. is to render service to the community while undergoing a course in an educational institution. It is sought to arouse the social consciousness of students, to provide them with the opportunity to work with the people around the educational campus creatively and constructively, to put the education they receive, to concrete social use.

The Motto of N.S.S. :

The motto of N.S.S: is NOT ME BUT YOU. This expresses the essence of democratic living and uphold the need to appreciate other man's point of view first and to show consideration for fellow human beings. It also underlines the welfare of the society as a whole.

Specific Objectives :

1. To work with and among the people.
2. To engage in creative and constructive social action.
3. To change their knowledge of themselves and the community through a confirmation with reality.
4. To put their scholarship to practical use in mitigating atleast some of the social problems.
5. To gain skills in the exercise of democratic leadership.
6. To gain skills in programme development to enable their to get self - employed.

Regular Activities of N.S.S.:

- | | |
|---------------------|-------------------------------|
| 1. Village Adoption | 2. Maintaining College Garden |
| 3. Tree Planting | 4. Adult Education |
| 5. Laying Road | 6. Deepening of Tanks |
| 7. Blood Donation | 8. Maintaining kitchen garden |

In the middle of the academic year, a seven day camp is arranged.

SEETHALAKSHMI ACHI COLLEGE FOR WOMEN

PALLATHUR - 630 107.

Ph : 04565 - 290611

Name :

Class :

Date of Birth :

Register No :

(1) B.A., B.Sc., B.Com., (Branch.....)

I year, II year, III year

(2) M.A., (Eng) I year, II year

(3) M.Sc., (Maths) I year, II year

**SEETHALAKSHMI ACHI COLLEGE FOR WOMEN
PALLATHUR - 630 107.**

A Brief History of the College

The long felt desire of the people of this locality of providing collegiate education to women students was fulfilled by late O.A. PR.M. Arunachalam Chettiar, a philanthropic and benevolent gentleman of O.A family of the locality popular in Chettinad for his devotion, munificence and keen interest in public matters especially in the matter of education. Late O.A. PR.M. Arunachalam Chettiar, who had founded in 1922 **The Arunachalam Chettiar High School**, Pallathur, a Co-Education High School named after him, started **Seethalakshmi Achi College for Women at Pallathur** in the name of his wife on 8th June 1962. Affiliation to this Women's College for the Pre-University, Course being granted by the Madras University, the college started functioning with 24 students on roll with the following combination of subjects to be taught under part III (a) Physical Science, Natural Science and Mathematics, (b) World History, Elements of Economics and Advanced English or Advanced Tamil.

The college when Started in June 1962, was under the jurisdiction of Madras University. Since the Commencement of the Academic year 1966-67 it was under the jurisdiction of the newly started Madurai University later named as Madurai Kamaraj University.

Due to the strenuous efforts of the management to introduce Arts course, the College became First Grade in July 1963 with the opening of the B.A., class with Branch IV under :

This system enables the students to be properly and promptly guided academically and personally.

LIBRARY :

The College library is kept opened on all working days. Dictionaries and Reference Books will not be issued.

Every student is supplied with two readers tickets which will enable her to borrow two books at a time. They are not transferable Students can keep a book for a fortnight from the date of issue. A book may be renewed, provided no other student has applied for it in the meantime. Renewal is made only once on the production of the book and more than two renewals are not allowed.

A fine of Rs.10/- per day will be levied on each if not returned on due date.

Students should not sublend the book or write or make any mark on them or tear the pages of the book. The students should examine the book before they borrow and if they find any page missing they should at once bring it to the notice of the Librarian. The college library keeping pace with the progress...

The College Library is keeping pace with the progress of the college by increasing the number of volumes every year.

LABORATORIES :

Apparatus should be handled with care. Breakage and losses should be immediatly reported to the teacher in charge. The cost of the articles broken or lost will be recovered from the student concerned.

THE COLLEGE UNION

All students of the college are members of the College Union. The student's chairman of the college union and the members of the committee formed for the various activities of the college, who assist the students union are responsible for all curricular and extra curricular activities of the college.

- 1) The Principal is satisfied with the student's progress in studies and
- 2) The student has attended not less than 75% of the working days per semester.

IDENTITY CARDS:

Identify Card : (IC) will be issued to all the students, Guardians and Visitors at the cost of Rs.15/- each. In case of loss, duplicate shall be obtained from the office immediately at a fine of Rs.50/-. Students must bring the card every day to the college.

COLLEGE EXAMINATIONS

Internal Assessment Tests will be held twice in a term for both U.G. and P.G. students. No student is permitted to absent herself for the test. No supplementary test will be held.

CERTIFICATES

A student desiring any one of the certificates from the college (such as Transfer Certificate or Conduct Certificate) should apply for it in the proper form available at the college office by paying the prescribed fees. A notice of at least 48 hours is necessary for the issue of certificates.

No Duplicate Certificate will be issued unless the competent authority has certified that the original certificates were lost. Such Duplicates of any certificate will be issued at a fee of Rs.30/- each.

TUTORIAL SYSTEM

The College has a tutorial system which has been designed to establish healthy atmosphere and close relationship among teachers and students. Each teaching staff has a group of students of all classes under the direct control, care and continuous guidance,

Part III (Economics as Major with History and Politics as Ancillaries)

In July 1965, the College was further affiliated in B.Sc., Chemistry Major with Physics and Mathematics or Zoology as Ancillaries.

In July 1966, Tamil was introduced as the Medium of instruction in the Pre-University Class (Humanities section).

In July 1967, the College was further affiliated in B.Sc., Zoology with Chemistry and Botany as Ancillaries. In the same year a Tamil Medium Section in B.A., Economics was started in addition to the already existing English medium section.

In July 1968, the College was further affiliated in B.A., English Major with Social History of England and History of English Literature as Ancillaries.

In July 1969, affiliation was granted to start one section in Economics as English Medium in Pre-University Class.

In July 1972, the College was affiliated in B.Sc., Mathematics Major with Physics and statistics as Ancillaries.

In July 1973, the College was affiliated in B.Sc., Botany Major with Chemistry and Zoology as Ancillaries and also B.A., History Major with Economics and Politics or Geography as Ancillaries.

Sanskrit was introduced as one of the languages under part I in P.U.C. from, the Academic year 1973-74.

In July 1974, the College was affiliated in B.A., Branch XI Tamil Literature with History of Tamilnadu and Culture and History of Tamil Literature as Ancillaries.

Sanskrit was introduced as one of the languages under Part - I in B.A., & B.Sc., from the Academic year 1975 - 76.

Commerce was introduced as one of the subjects in the E Group for P.U.C. from the Academic year 1975-76.

In July 1977, the College was affiliated in B.Com., Major with Economic Analysis and Marketing and Sales Management as Ancillaries.

Post - Graduate Course in M.A, English was started in 1979 - 80.

P.G. Course in M.Sc., Mathematics was started in 1983 - 84.

Accountancy and Managerial Economics were introduced as Ancillaries for B.A., (Eco) in the year 1985 - 86.

Modern Government was introduced as Ancillary for B.A., (History) in the year 1985 - 86.

B.Sc., (Computer Science) and BBA as Self - Financing courses were started in the year 1995 - 96 and B.Sc.,IT., was introduced in the year 2001 - 02.

B.Com., (CA) was introduced in the year 2003 and governed by the College Council (Self - Financing)

The College has come under the jurisdiction of Alagappa University, Karaikudi from the Academic year 2003 - 2004.

CBCS (Choice Based Credit System) has been introduced from 2008 - 2009 onwards.

5. Post Matric Scholarship for minority students.
 6. SC/ST/SC (Christianity) Students Special Scholarship (Hostellers)
 7. National Loan Scholarship Scheme.
 8. National Merit Scholarship Scheme.
 9. Handicapped Scholarship Scheme.
 10. Children of Ex-Service men Scholarship.
 11. Award of Prize Money to SC/ST/SC (Christian) who secured 60% and above marks.
 12. Tamilnadu Agricultural Labourers - Farmers scholarship Scheme.
 13. EVR Nagammai Scholarship for PG Students.
- Students Aid Fund has been started from 1966-67 Under this scheme. voluntary contributions are made by students and others for the purpose of helping the deserving and needy in matters like purchase of Books, Clothes, Payments of Tuition Fees or Mess fees (for one or two months)

ATTENDANCE AND LEAVE OF ABSENCE :

No student may get absent herself from the college without leave letter. Leave should be applied before hand to the Principal. Every application should be countersigned by the concerned staff. If absence is due to unforeseen cause the application for leave shall be submitted as early as possible and in no case later than the day of return to the college.

If a student is absent for a week without leave her name shall be removed from the roll. Physical Training is compulsory for all the First year degree students. Those who do not report on the first day after each holiday will be fined Rs.20/-

The Annual Certificate of Attendance and progress required for the University Examination will not be granted unless,

Cost of the College Application form per set - Rs.48/-(UG)
- Rs.58/-(PG)

Registration fees - Rs.2/-

Examination fees

1. Under Graduate

B.A.,B.Sc.,B.Com.,

- Rs.75/-per Theory Paper

- Rs.90/-per Practical (3 hrs)

- Rs.150/-per Practical (6 hrs)

Cost of Application - Rs.50/-

Computerised Marksheet - Rs.100/-

(I-V Semesters)

- Rs.250/-(Final Semester)

2. Post Graduate - Rs.150/- per Theory Paper

M.A.,M.Sc., - Rs.190/- per practical

Cost of Application - Rs.50/-

Computerised Mark Statement - Rs.100/- (I Year)

- Rs.250/- (II Year)

Project and Viva voice - Rs.350/-

Scholarships :

Students can also apply for the following Scholarships provided they secure 90% of attendance in the previous year

1. Scholarships are awarded by Government of India under various schemes.
2. State Post : Matric Scholarships to Backward Class, Most Backward Class and DNC students.
3. Award of Free Education to Backward Class Students.
4. Award of Free Education to SC/ST/Christian Students up to degree level scheme (Not covered scholarship)

Post Graduate courses M.A., (Economics) and M.Com., (CA) and M.Phil., Programmes in English and Mathematics were introduced from the Academic year 2012 - 13.

B.A.,Tamil and B.Sc., Physics Courses are introduced in this academic year as Self Financing Courses.

Department of English has been recognised as the Approved Research Centre for Ph.D., by Alagappa University from the Academic year 2013 -14.

Certificate Course in Salesmanship and Diploma Course in Office Management were started from the year 1996 - 97. PGDCA was started from 1998 - 99.

Thus within a period of 60 years the college has made astonishing progress and grown in popularity, attracting students even from neighbouring Districts to seek admission here.

The College strength has increased from 24 students to more than 1200 students which at present will bear testimony to the good work it does. After the shedding of P.U.C. the college and hostel are able to keep up their strength. This infant institution which under the fostering care of the founder had been steadily evolving on right progressive lines, making her mark in all her activities, curricular and extracurricular. As years roll on she will gain such strength and prestige which will enable her to achieve which her founder aimed at which we hope will immortalize the name of her founder and his wife.

FOUNDER DONOR

Late O.A. PR.M. Arunachalam Chettiar

Late AR. Seethalakshmi Achi

(Wife of O.A. PR.M. Arunachalam Chettiar)

SECRETARY

Thiru. Annamalai Ananthapadmanabhan

COURSE OF STUDY

The College offers the following Courses of study:

1. B.A.,(3 year Degree Course) History, English and Economics.
2. B.Sc.,(3 year Degree Course) Mathematics, Chemistry, Botany & Zoology.
3. B.Com.,(3 year Degree Course)
4. M.A., (English)
5. M.Sc.,(Mathematics)

B.A., Degree / B.Sc., Degree

Part I	-	Tamil or Sanskrit
Part II	-	English
Part III	-	Major & Allied.
PART IV	-	Non - Major Elective and Skill Based Subjects
		(2017 Regulation)
PART IV	-	2022 Regulation
		Value Education,NME,Environmental Studies, Entrepreneurship, Library/ Yoga/ Counseling/ Field Trip

<u>CODE</u>	<u>MAJOR</u>	<u>ALLIED SUBJECTS</u>
111	History	(i) Political Science (ii) Economics
158	Economics	(i) Modern Govt. I & II (ii) Financial Accounting I & II
103	English	(i) History (ii) Economics
<u>CODE</u>	<u>MAJOR</u>	<u>ALLIED SUBJECTS</u>
121	Mathematics	(i) Physics (ii) Computer Application (Theory and Practicals)

TEACHING STAFF 2023- 2024

Principal

Dr. Mrs. **R. Nageswari**, M.A., M.Com.,(F&C), M.A., (Sociology), M.Phil., PGDCA., PGDGC., PGDCE., M.B.A., (HRM), Ph.D., M.Sc., Psychology

VICE PRINCIPAL: Dr. Mrs.**R. Saral Manjula**,
M.Sc.,M.Phil.,Ph.D.,B.Ed.,PGDCA.,

Department of English

Associate Professor :

1. Dr.Mrs. **R.C. Sheila Royappa**, M.A.,M.Phil.,M.Ed.,Ph.D.,
(Head of the Department)

Assistant Professor :

2. Dr.Mrs. **S.R. Vanitha**, M.A.,M.Phil.,B.Ed.,Ph.D.,
3. Mrs. **S.P. Sharanya**, M.A.,M.Phil.,D.T.Ed.,
4. Dr.Mrs. **A. Ananthavalli**, M.A.,M.Phil.,PGDCA.,Ph.D.,
5. Dr.Mrs. **R. Thangam**, M.A.,M.Phil.,Ph.D.,
6. Dr.Mrs. **B. Kavitha**, M.A.,B.Ed.,M.Phil.,Ph.D.,
7. Dr.Mrs. **S. Gowrie**, M.A.,M.Ed.,Ph.D.,
8. **Vacant**
9. **Vacant**

Department of Tamil

Assistant Professor :

1. Dr.Mrs. **M. Panchavarnam**, M.A.,M.Phil.,Ph.D.,(Head of the Department)
2. Dr.Mrs. **KR. Keba jain**, M.A.,M.Phil.,B.Ed.,Ph.D.,
3. **Vacant**

Department of Sanskrit

1. Dr.**M. Archana**, M.A.,M.Phil.,Ph.D.,(Head of the Department)

Department of Economics

Associate Professor :

1. Dr.Mrs. **R. Nageswari**, M.A.,M.Com.,(F&C)
M.A.,(Sociology)
M.Phil.,PGDCA.,PGDGC.,
PGDCE.,M.B.A.,(HRM).,Ph.D.,
M.Sc.,Psychology
(Head of the Department)

Assistant Professor :

2. Dr.Mrs.**R. Elizabeth Rani**, M.A.,M.A.,(His).,M.Phil.,B.Ed.,Ph.D.,
3. Mrs.**C. Vijayachandrika**, M.A.,M.Phil.,B.Ed.,
4. Dr.Mrs.**D. Suja**, M.A.,M.Phil.,MBA.,Ph.D.,
5. **Vacant**

Department of History

Assistant Professor :

1. Dr.Mrs.**V. Roja**, M.A.,(History),M.A.,(Sociology),B.Ed.,D.TRSM.,Ph.D.,
(Head of the Department)
2. Dr.Mrs.**S. Renukadevi**, M.A.,B.Ed.,M.Phil.,Ph.D.,
3. Dr.Mrs.**R.S. Santhi**,M.A.,(History),M.A.,(ECO),M.Phil.,B.Ed.,Ph.D.,
4. Mrs.**M. Vimala**, M.A.,M.Phil.,B.Ed.,
5. **Part time Lecturer (Vacant)**

Department of Mathematics

Associate Professor :

1. Dr.Mrs.**R. Saral Manjula**, M.Sc.,B.Ed.,M.Phil.,PGDCA.,Ph.D.,
(Head of the Department)
2. Dr.Mrs.**R. Subbulakshmi**, M.Sc.,B.Ed.,M.Phil.,Ph.D.,
3. Dr.Mrs.**M. Vasuky**, M.Sc.,M.Phil.,B.Ed.,PGDCA.,Ph.D.,

Assistant Professor :

4. Dr.Mrs.**S. Mohanavalli**, M.Sc.,M.Phil.,PGDCA.,Ph.D.,
5. Dr.Mrs.**R. Meenakshi**, M.Sc.,B.Ed.,M.Phil.,PGDCA.,Ph.D.,
6. **Vacant**
7. **Vacant**
8. **Vacant**
9. **Vacant**

List of Public Holidays - 2023

S.No.	Holidays	Date	Day
1.	English New Year	01.01.2023	Sun
2.	Thai Pongal	14.01.2023	Sat
3.	Mattu Pongal (Thiruvalluvar Day)	15.01.2023	Sun
4.	Uzhavar Thirunal	16.01.2023	Mon
5.	Thai Poosam	05.02.2023	Sun
6.	Republic Day	26.01.2023	Thur
7.	Ugadi	22.03.2023	Wed
8.	Tamil New Year	14.04.2023	Fri
9.	Good Friday	07.04.2023	Fri
10.	May Day	01.05.2023	Mon
11.	Ramzan	22.04.2023	Sat
12.	Bakrid	29.06.2023	Thur
13.	Muharram	29.07.2023	Sat
14.	Independence Day	15.08.2023	Tue
15.	Krishna Jayanthi	06.09.2023	Wed
16.	Vinayakar Chaturthi	18.09.2023	Mon
17.	Gandhi Jayanthi	02.10.2023	Mon
18.	Saraswathi Pooja	23.10.2023	Mon
19.	Vijaya Dasami	24.10.2023	Tue
20.	Miladi - Un - Nabi	28.09.2023	Thur
21.	Deepavali	12.10.2023	Sun
22.	Christmas	25.12.2023	Mon

Get complete holidays details of 2023 <http://holidayslist.in/>

DATE	MONTH	DAY
3 rd	December	International Day of Disabled Persons
10 th	December	Human Rights Day
12 th	January	National Youth Day
25 th	January	Voter's Day
26 th	January	Republic Day
21 st	February	International Mother Language Day
28 th	February	National Science Day
8 th	March	International Women's Day
15 th	March	World Consumer Right Day
22 nd	March	World Day of Water
24 th	March	International Day for Achievers
7 th	April	World Health Day
16 th	April	World Entrepreneurship Day
22 nd	April	Earth Day
23 rd	April	World Book and Copy Rights Day
24 th	April	World Day for Laboratory Animals
26 th	April	World Intellectual Property Rights Day
21 st	May	Anti - Terrorism Day
22 nd	May	Biological Diversity Day

Department of Physics

Assistant Professor :

1. Dr.Mrs. **A.V. Kiruthika**, M.Sc.,Ph.D.,B.Ed.,
2. Dr.Mrs. **M. Malathi**,M.Sc.,M.Ed.,M.Phil.,M.A.,(HRM)M.Sc.,(Psychology)
Ph.D.,

Department of Chemistry

Associate Professor :

1. Dr.Mrs.**S. Padmini**, M.Sc.,M.Phil.,M.Ed.,PGDCA.,Ph.D.,
(Head of the Department)
2. Dr.Mrs.**A. Rukmani**, M.Sc.,M.Phil.,M.Ed.,PGDCA.,Ph.D.,

Assistant Professor :

3. Dr.**S. Vigneswari**, M.Sc.,M.Phil.,B.Ed.,PGDCA.,Ph.D.,
4. Mrs.**M. Gayathri**, M.Sc.,
5. **Vacant**

Department of Botany

Associate Professor :

1. Dr.Mrs.**T. Eluvakkal**, M.Sc.,M.Phil.,B.Ed.,Ph.D.,
(Head of the Department)

Assistant Professor :

2. Dr.Mrs.**P. Abirami**, M.Sc.,M.Phil.,Ph.D.,
3. Dr.Ms.**S.N.Rajeswari**, M.Sc.,M.Phil.,Ph.D.,
4. Dr.Mrs.**K. Paulpriya**, M.Sc.,B.Ed.,Ph.D.,

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(Head of the Department)

Assistant Professor :

2. Mrs.**R.Bhuvaneswari**, M.Sc.,(Zoology)M.Sc.,Microbiology,M.Phil.,
3. Dr.Mrs.**H. FarithaBegam**, M.Sc.,M.Phil.,Ph.D.,CAP.,
4. Dr.Mrs.**V. Pradeepa**, M.Sc.,B.Ed.,Ph.D.,
5. Dr.Mrs.**K. Vanitha**, M.Sc.,M.Phil.,Ph.D.,

Department of Commerce

Assistant Professor :

1. Vacant
2. Vacant
3. Vacant
4. Vacant

Part - Time Lecturer :

5. Auditor : Dr. **P. Annamalai**, M.Com., A.C.A., Disa., Ph.D.,
6. Part Time Lawyer - **Vacant**

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Librarian

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LIST OF NATIONAL / INTERNATIONAL DAYS

DATE	MONTH	DAY
5 th	June	World Environment Day
8 th	June	World Ocean Day
26 th	June	Int. Day Against Drug Abuse and Illicit Trafficking
11 th	July	World Population Day
15 th	July	Education Development Day
26 th	July	Kargil Day
12 th	August	Geneva Convention Day
15 th	August	Independence Day
20 th	August	Sadbhavana Diwas
5 th	September	Teacher's Day
8 th	September	International Literacy Day
24 th	September	NSS Day
27 th	September	World Tourism Day
2 nd	October	International Non-Violence Day
14 th	October	World Standards Day
16 th	October	World Food Day
11 th	November	National Education Day
14 th	November	Children's Day
16 th	November	National Press Day
25 th	November	Int. Day of Elimination of Violence Against Women
1 st	December	World AIDS Day

**Total Number of Working Days
For the odd semester (2023- 2024)**

June 2023	- 9
July 2023	- 21
August 2023	- 26
September 2023	- 17
October 2023	- 17
November 2023	- 3
	<hr/>
Total	- 93 Days
	<hr/>

**Total Number of Working Days
For the Even semester (2023 - 2024)**

December 2023	- 11
January 2024	- 17
February 2024	- 21
March 2024	- 20
April 2024	- 20
May 2024	- 3
	<hr/>
Total	- 92 Days
	<hr/>

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RESTRICTED HOLIDAY - 2024

Month	Date	Day	Name of the Holiday
January	14.01.2024	Sunday	Pogi
February	07.02.2024	Wednesday	Shabe Meeraj
	14.02.2024	Wednesday	Ash Wednesday
	24.02.2024	Saturday	Maasi Magam
	25.02.2024	Sunday	Shabea Barath
March	03.03.2024	Sunday	Ayya Vaikundasami Birthday
	08.03.2024	Friday	Maha Sivarathiri
	12.03.2024	Tuesday	First day of Ramadan
	28.03.2024	Thursday	Maundy Thursday
	31.03.2024	Sunday	Easter
April	06.04.2024	Saturday	Shaabe Gather
	14.04.2024	Sunday	Ambethkar Birthday
	23.04.2024	Tuesday	Citra Pournami
May	23.05.2024	Thursday	Buddha Purnima
June	19.06.2024	Wednesday	Hai Yatra
July	08.07.2024	Monday	Hijri New Year
August	03.08.2024	Saturday	Aadi Perukku
	16.08.2024	Friday	Varalakshmi Viratham
	19.08.2024	Monday	Avani Avittam
	20.08.2024	Tuesday	Gayathri Jebam
September	05.09.2024	Thursday	Same ubakarma
	15.09.2024	Sunday	Oonam
October	02.10.2024	Wednesday	Mahalaya Amavasya
	03.10.2024	Thursday	Garvin Of Moyathin Abulkathar
November	01.11.2024	Friday	Diwali
	02.11.2024	Saturday	Kallarai Thirunal
	15.11.2024	Friday	Guru Nanak Jayanthi
December	13.12.2024	Friday	Thiru Karthigai Deepam
	24.12.2024	Tuesday	Christmas eve
	26.12.2024	Thursday	Vaikunda Yegathasi
	31.12.2024	Tuesday	New Year eve

Date	Day	MAY - 2024	Day Order	Working Days
1.	Wed	International Workers Day - Holiday	-	-
2.	Thu		Sat	90
3.	Fri		Mon	91
4.	Sat		Tue	92
5.	Sun			
6.	Mon			
7.	Tue			
8.	Wed			
9.	Thu			
10.	Fri			
11.	Sat			
12.	Sun			
13.	Mon			
14.	Tue			
15.	Wed			
16.	Thu			
17.	Fri			
18.	Sat			
19.	Sun			
20.	Mon			
21.	Tue			
22.	Wed			
23.	Thu			
24.	Fri			
25.	Sat			
26.	Sun			
27.	Mon			
28.	Tue			
29.	Wed			
30.	Thu			
31.	Fri			
Number of Working Days - 3				
For those who dare to dream, there is a whole world to win - Dhirubhai Ambani				

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4. Dr.Mrs. **K. Vanitha**, M.Sc.,M.Phil.,Ph.D.,

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Date	Day	APRIL - 2024	Day Order	Working Days
1.	Mon	Model Examinations	Thu	70
2.	Tue		Fri	71
3.	Wed		Sat	72
4.	Thu		Mon	73
5.	Fri	Mahaveer Jayanthi	Tue	74
6.	Sat		Holiday	-
7.	Sun		Holiday	-
8.	Mon	Ugadi- Holiday	Wed	75
9.	Tue		-	-
10.	Wed	Ramzan- Holiday	Thur	76
11.	Thu		-	-
12.	Fri		Fri	77
13.	Sat		Holiday	-
14.	Sun	Holiday	-	
15.	Mon		Sat	78
16.	Tue		Mon	79
17.	Wed		Tue	80
18.	Thu		Wed	81
19.	Fri		Thu	82
20.	Sat		Holiday	-
21.	Sun		Holiday	-
22.	Mon		Fri	83
23.	Tue		Sat	84
24.	Wed		Mon	85
25.	Thu		Tue	86
26.	Fri		Wed	87
27.	Sat		Holiday	-
28.	Sun		Holiday	-
29.	Mon		Thu	88
30.	Tue		Fri	89
Number of Working Days - 20				
"Imagination is more important than Knowledge" by - Albert Einstein				

Date	Day	MARCH - 2024	Day Order	Working Days
1.	Fri		Tue	50
2.	Sat	Holiday	-	-
3.	Sun	Holiday	-	-
4.	Mon		Wed	51
5.	Tue		Thu	52
6.	Wed		Fri	53
7.	Thu		Sat	54
8.	Fri		Mon	55
9.	Sat	Holiday	-	-
10.	Sun	Holiday	-	-
11.	Mon	Internal Test- II	Tue	56
12.	Tue		Wed	57
13.	Wed		Thu	58
14.	Thu		Fri	59
15.	Fri		Sat	60
16.	Sat	Holiday	-	-
17.	Sun	Holiday	-	-
18.	Mon		Mon	61
19.	Tue		Tue	62
20.	Wed		Wed	63
21.	Thu		Thu	64
22.	Fri	Telugu New Year	Fri	65
23.	Sat	Holiday	-	-
24.	Sun	Holiday	-	-
25.	Mon		Sat	66
26.	Tue		Mon	67
27.	Wed		Tue	68
28.	Thu		Wed	69
29.	Fri	Good Friday- Holiday	-	-
30.	Sat	Holiday	-	-
31.	Sun	Holiday	-	-
Number of Working Days - 20				
"You don't have to be great to start, but you have to start to be great" - Zig Ziglar				

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Waterman	:	1. Vacant
Sweeper	:	1. Mrs. M.Vasantharani 2. Vacant 3. Vacant 4. Vacant
Marker	:	1. Vacant
Scavenger	:	1. Vacant

Date	Day	FEBRUARY- 2024	Day Order	Working Days
1.	Thu		Fri	29
2.	Fri		Sat	30
3.	Sat	Holiday	-	-
4.	Sun	Holiday	-	-
5.	Mon	Internal Test- I	Mon	31
6.	Tue		Tue	32
7.	Wed		Wed	33
8.	Thu		Thu	34
9.	Fri		Fri	35
10.	Sat		-	-
11.	Sun		-	-
12.	Mon		Sat	36
13.	Tue		Mon	37
14.	Wed		Tue	38
15.	Thu		Wed	39
16.	Fri		Thu	40
17.	Sat	Holiday	-	-
18.	Sun	Holiday	-	-
19.	Mon		Fri	41
20.	Tue		Sat	42
21.	Wed		Mon	43
22.	Thu		Tue	44
23.	Fri		Wed	45
24.	Sat	Holiday	-	-
25.	Sun	Holiday	-	-
26.	Mon		Thu	46
27.	Tue		Fri	47
28.	Wed		Sat	48
29.	Thu		Mon	49
Number of Working Days - 21				
"Don't let what you cannot do interfere with what you can do" - John Wooden				

Date	Day	JANUARY- 2024	Day Order	Working Days	
1.	Mon	New Year- Holiday	-	-	
2.	Tue		Sat	12	
3.	Wed		Mon	13	
4.	Thu		Tue	14	
5.	Fri		Wed	15	
6.	Sat	Holiday Holiday	-	-	
7.	Sun		-	-	
8.	Mon		Thu	16	
9.	Tue		Fri	17	
10.	Wed		Sat	18	
11.	Thu		Mon	19	
12.	Fri		Tue	20	
13.	Sat		Holiday Holiday	-	-
14.	Sun			-	-
15.	Mon		Pongal- Holiday Thiruvalluvar Day- Holiday Uzhavar Thirunal- Holiday	-	-
16.	Tue			-	-
17.	Wed			-	-
18.	Thu			Wed	21
19.	Fri			Thu	22
20.	Sat		Holiday Holiday	-	-
21.	Sun			-	-
22.	Mon	Thai Poosam- Holiday Republic Day Holiday Holiday	Fri	23	
23.	Tue		Sat	24	
24.	Wed		Mon	25	
25.	Thu		-	-	
26.	Fri		-	-	
27.	Sat		-	-	
28.	Sun		-	-	
29.	Mon			Tue	26
30.	Tue		Wed	27	
31.	Wed		Thu	28	
Number of Working Days - 17					
"Education is the passport to the future, for tomorrow belongs to those who prepare for it today" - Malcolm X					

Date	Day	JUNE- 2023	Day Order	Working Days
1.	Thu		-	-
2.	Fri		-	-
3.	Sat		-	-
4.	Sun		-	-
5.	Mon		-	-
6.	Tue		-	-
7.	Wed		-	-
8.	Thu		-	-
9.	Fri		-	-
10.	Sat		-	-
11.	Sun		-	-
12.	Mon		-	-
13.	Tue		-	-
14.	Wed		-	-
15.	Thu		-	-
16.	Fri	-	-	
17.	Sat	-	-	
18.	Sun	-	-	
19.	Mon	College Re- Opens	Mon	1
20.	Tue		Tue	2
21.	Wed		Wed	3
22.	Thu		Thu	4
23.	Fri		Fri	5
24.	Sat	Holiday Holiday	-	-
25.	Sun		-	-
26.	Mon	Bakrid	Sat	6
27.	Tue		Mon	7
28.	Wed		Tue	8
29.	Thu		-	-
30.	Fri		Wed	9
Number of Working Days - 9				
"Education is the most powerful weapon which you can use to change the world" - Nelson Mandela				

Date	Day	JULY- 2023	Day Order	Working Days
1.	Sat		Thu	10
2.	Sun	Holiday	-	-
3.	Mon		Fri	11
4.	Tue		Sat	12
5.	Wed		Mon	13
6.	Thu		Tue	14
7.	Fri		Wed	15
8.	Sat	Holiday	-	-
9.	Sun	Holiday	-	-
10.	Mon		Thu	16
11.	Tue		Fri	17
12.	Wed		Sat	18
13.	Thu		Mon	19
14.	Fri		Tue	20
15.	Sat	Holiday	-	-
16.	Sun	Holiday	-	-
17.	Mon		Wed	21
18.	Tue		Thu	22
19.	Wed		Fri	23
20.	Thu		Sat	24
21.	Fri		Mon	25
22.	Sat	Holiday	-	-
23.	Sun	Holiday	-	-
24.	Mon		Tue	26
25.	Tue		Wed	27
26.	Wed		Thu	28
27.	Thu		Fri	29
28.	Fri		Sat	30
29.	Sat	Moharam	-	-
30.	Sun	Holiday	-	-
31.	Mon		-	-
Number of working Days - 21				
"If you want to shine like a sun, first burn like a sun" - A.P.J. Abdul Kalam				

Date	Day	DECEMBER - 2023	Day Order	Working Days
1.	Fri		-	-
2.	Sat		-	-
3.	Sun		-	-
4.	Mon		-	-
5.	Tue		-	-
6.	Wed		-	-
7.	Thu		-	-
8.	Fri		-	-
9.	Sat		-	-
10.	Sun		-	-
11.	Mon		-	-
12.	Tue		-	-
13.	Wed		-	-
14.	Thu	College Re- Open	Mon	01
15.	Fri		Tue	02
16.	Sat		-	-
17.	Sun	Holiday Holiday	-	-
18.	Mon		Wed	03
19.	Tue		Thu	04
20.	Wed		Fri	05
21.	Thu		Sat	06
22.	Fri		Mon	07
23.	Sat		-	-
24.	Sun	Holiday Holiday	-	-
25.	Mon	Christmas- Holiday	-	-
26.	Tue		Tue	08
27.	Wed		Wed	09
28.	Thu		Thu	10
29.	Fri		Fri	11
30.	Sat		-	-
31.	Sun	Holiday Holiday	-	-
Number of Working Days - 11				
"Believe you can and you're halfway there " -Theodore Roosevelt				

Date	Day	NOVEMBER- 2023	Day Order	Working Days
1.	Wed		Fri	93
2.	Thu		Sat	94
3.	Fri		Mon	95
4.	Sat	Holiday	-	-
5.	Sun	Holiday	-	-
6.	Mon	Last Working Day	Tue	96
7.	Tue		Wed	97
8.	Wed		-	-
9.	Thu		-	-
10.	Fri		-	-
11.	Sat		-	-
12.	Sun	-	-	-
13.	Mon		-	-
14.	Tue		-	-
15.	Wed		-	-
16.	Thu		-	-
17.	Fri		-	-
18.	Sat		-	-
19.	Sun		-	-
20.	Mon		-	-
21.	Tue		-	-
22.	Wed		-	-
23.	Thu		-	-
24.	Fri		-	-
25.	Sat		-	-
26.	Sun		-	-
27.	Mon		-	-
28.	Tue		-	-
29.	Wed		-	-
30.	Thu		-	-
Number of Working Days - 5				
"Arise! Awake! And Stop not until the goal is reached-Swami Vivekananda"				

Date	Day	AUGUST - 2023	Day Order	Working Days
1.	Tue		Tue	32
2.	Wed		Wed	33
3.	Thu		Thu	34
4.	Fri		Fri	35
5.	Sat		-	36
6.	Sun	Holiday	-	-
7.	Mon		Sat	37
8.	Tue		Mon	38
9.	Wed		Tue	39
10.	Thu		Wed	40
11.	Fri		Thu	41
12.	Sat		-	42
13.	Sun	Holiday	-	-
14.	Mon	INDEPENDENCE DAY	Fri	43
15.	Tue		-	-
16.	Wed		Sat	44
17.	Thu		Mon	45
18.	Fri		Tue	46
19.	Sat		-	-
20.	Sun	Holiday	-	-
21.	Mon		Wed	48
22.	Tue		Thu	49
23.	Wed		Fri	50
24.	Thu		Sat	51
25.	Fri		Mon	52
26.	Sat		-	53
27.	Sun	Holiday	-	-
28.	Mon		Tue	54
29.	Tue		Wed	55
30.	Wed		Thu	56
31.	Thu		Fri	57
Number of Working Days - 26				
For those who dare to dream, there is a whole world to win - Dhirubhai Ambani				

Date	Day	SEPTEMBER - 2023	Day Order	Working Days
1.	Fri		Sat	58
2.	Sat	Holiday	-	-
3.	Sun	Holiday	-	-
4.	Mon		Mon	59
5.	Tue	Teachers Day	Tue	60
6.	Wed	Krishna Jeyanthi	-	-
7.	Thu		Wed	61
8.	Fri		Thu	62
9.	Sat	Holiday	-	-
10.	Sun	Holiday	-	-
11.	Mon	Internal Test- II	Fri	63
12.	Tue		Sat	64
13.	Wed		Mon	65
14.	Thu		Tue	66
15.	Fri		Wed	67
16.	Sat	Holiday	-	-
17.	Sun	Holiday	-	-
18.	Mon	Vinayagar Chaturthi	-	-
19.	Tue		Thu	68
20.	Wed		Fri	69
21.	Thu		Sat	70
22.	Fri		Mon	71
23.	Sat	Holiday	-	-
24.	Sun	Holiday	-	-
25.	Mon		Tue	72
26.	Tue		Wed	73
27.	Wed		Thu	74
28.	Thu	Milad- Un- Nabi	-	-
29.	Fri		-	-
30.	Sat	Holiday	-	-
Number of Working Days - 17				
Education is the most powerful weapon which you can use to change the world - Nelson Mandela				

Date	Day	OCTOBER 2023	Day Order	Working Days
1.	Sun	Holiday	-	-
2.	Mon		-	-
3.	Tue	Gandhi Jayanthi	Fri	75
4.	Wed	Model Examinations	Sat	76
5.	Thu		Mon	77
6.	Fri		Tue	78
7.	Sat		-	-
8.	Sun	Holiday	-	-
9.	Mon		Wed	79
10.	Tue		Thu	80
11.	Wed		Fri	81
12.	Thu		Sat	82
13.	Fri		Mon	83
14.	Sat	Holiday	-	-
15.	Sun	Holiday	-	-
16.	Mon		Tue	84
17.	Tue		Wed	85
18.	Wed		Thu	86
19.	Thu		Fri	87
20.	Fri		Sat	88
21.	Sat	Holiday	-	-
22.	Sun	Holiday	-	-
23.	Mon	Saraswathi Pooja	-	-
24.	Tue	Vijaya Dhasami	-	-
25.	Wed		Mon	89
26.	Thu		Tue	90
27.	Fri		Wed	91
28.	Sat	Holiday	-	-
29.	Sun	Holiday	-	-
30.	Mon		-	-
31.	Tue		-	-
Number of Working Days - 17				
"Education is not learning of facts, but the training of minds to think" - Albert Einstein				