

**Solidarity day Pledge**

India is my country. All indians are my Brothers and Sisters.

I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat every one with courtesy.

To my country and my people I pledge my devotion, in their well being and prosperity alone lies my happiness.



**Suriya Cards,**  
Kannan Bazaar, Karaikudi - 04565 234880



**SEETHALAKSHMI ACHI  
COLLEGE FOR WOMEN**

(Accredited with 'B' Grade by NAAC)

**PALLATHUR - 630 107.**(Sivagangai District)

**Ph : 04565 - 283273**

**HAND BOOK 2021 - 2022**



Name : .....

Address : .....

.....

.....

*This hand book must be brought to college daily*



**Attendance :**

1. Every student attending the National Service Scheme shall be required to put in 120 hours of work for each academic year. No student will be permitted to be in N.S.S. for more than two years.
2. N.C.C. Parades will be held for four hours per week to make up 80 hours -120 hours parades in a year. Parades will be held on Fridays from 2 p.m to 6 p.m and on Saturdays from 6 a.m to 2 p.m.
3. 75% of the attendance in Physical Training classes is necessary to enable the students to secure the Term Certificates at the end of the course.

**HOSTEL :**

The Warden of the Hostel will be assisted by the Deputy Warden and Tutors who are incharge of the hostel in all domestic and disciplinary matters concerning the hostel.

Residents shall not go to any place without permission. Such cases will be severely dealt with. Residents shall not visit one place after getting permission to visit another place.

Visitors are allowed between 10 a.m and 6 p.m on Sundays. visitors should bring the identity cards issued to them.

Students shall not keep with them costly jewels or huge amount of cash.

Furniture in the hostel shall not be damaged. The hostel surrounding as well as the inside of the hostel shall be kept neat and tidy.

Residents shall report at once to the Deputy Warden when they fall ill.

Residents are not allowed to leave the hostel frequently. if a Resident breaks any of the rules of the hostel mentioned in application form will be sent out of the hostel.

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**PALLATHUR - 630 107.**

(Sivagangai District)

**Ph : 04565 - 283273**

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**HAND BOOK**

**2021 - 2022**

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### **National Cadet Corps (NCC)**

NCC Training is optional to the Degree students. But once a student joins, she cannot leave in the middle except on medical grounds.

NCC cadets who fail to obtain 75% attendance will not be permitted to take examinations. Without obtaining clearance certificate, they will not be given Hall - Tickets for the University Examination.

#### **The AIMS of the NCC are given below**

1. To develop character commandership, the spirit to serve and capacity for leadership in young women.
2. To provide service training to younger women, so as to stimulate interest in the defence of the country.
3. To build service of potential officers to enable the armed forces to expand in national emergency.

#### **Physical Education :**

1. Students of the college are required to play games regularly and to receive a regular course of physical training.
2. Facilities have been provided for athletic events and games to suit the varying taste of students.
3. No student shall be exempted from the course of physical training.
4. Internal Tournaments and sports will be conducted annually. The college shall participate in the Inter-collegiate Tournaments and sports meet.

#### **Enrolment of students :**

Only those students who are interested in social work and with good physique are to be enrolled in National Service Scheme, being an alternative Co-Curricular activity to physical education and N.C.C. The enrolment of N.C.C. students should be made before 1<sup>st</sup> August every year.

**NATIONAL SERVICE SCHEME (NSS)**

**The Objectives of N.S.S.**

The overall objectives of the N.S.S. is to render service to the community while undergoing a course in an educational institution. It is sought to arouse the social consciousness of students and to provide them with the opportunity to work with the people around the educational campus creatively and constructively, to put the education they receive, to concrete social use.

**The Motto of N.S.S. :**

The motto of N.S.S. is NOT BE BUT YOU. This expresses the essence of democratic living and uphold the need to appreciate other man’s point of view first and to show consideration for fellow human beings. It also underlines the welfare of the society as a whole.

**Specific Objectives :**

1. To work with and among the people.
2. To engage in creative and constructive social action.
3. To change her knowledge of herself and the community through a confirmation with reality.
4. To put her scholarship to practical use in mitigating atleast some of the social problems.
5. To gain skills in the exercise of democratic leadership.
6. To gain skills in programme development to enable her to get self - employed.

**Regular Activities of N.S.S.:**

- |                     |                               |
|---------------------|-------------------------------|
| 1. Village Adoption | 2. Maintaining College Garden |
| 3. Tree Planting    | 4. Adult Education            |
| 5. Laying Road      | 6. Deepening of Tanks         |
| 7. Blood Donation   | 8. Maintaining kitchen garden |

In the middle of the academic year, a seven day camp is arranged.

**SEETHALAKSHMI ACHI COLLEGE FOR WOMEN**

**PALLATHUR - 630 107.**

**Ph : 04565 - 283273**

**Name : .....**

**Class : .....**

**Date of Birth :.....**

**Register No :.....**

**(1) B.A., B.Sc., B.Com., (Branch.....)**

**I year, II year, III year**

**(2) M.A., (Eng) I year, II year**

**(3) M.Sc., (Maths) I year, II year**

**Nature of Scholarship Availed :**

**No. and**

**Date of Sanction :**

**SEETHALAKSHMI ACHI COLLEGE FOR WOMEN  
PALLATHUR - 630 107.**

**A Brief History of the College**

The long felt desire of the people of this locality of providing collegiate education to women students was fulfilled by late O.A. PR.M. Arunachalam Chettiar, a philanthropic and benevolent gentleman of O.A family of the locality popular in Chettinad for his devotion, for his munificence and for his keen interest in public matters especially in the matter of education. Late O.A. PR.M. Arunachalam Chettiar, who had founded in 1922 **The Arunachalam Chettiar High School**, Pallathur, a Co-Education High School named after him, started **Seethalakshmi Achi College for Women at Pallathur** in the name of his wife on 8<sup>th</sup> June 1962. Affiliation to this Women's College for the Pre-University, course being granted by the Madras University, the college started functioning with 24 students on roll with the following combination of subjects to be taught under part III (a) Physical Science, Natural Science and Mathematics, (b) World History, Elements of Economics and Advanced English or Advanced Tamil.

The college when Started in June 1962. was under the jurisdiction of Madras University. Since the Commencement of the Academic year 1966-67 it is under the jurisdiction of the newly started Madurai University later named Madurai Kamaraj University.

Due to the strenuous efforts of the management to introduce Arts course the College became First Grade in July 1963 with the opening of the B.A., class with Branch IV under :

This system enables the students to be properly and promptly guided academically and personally.

**LIBRARY :**

The library is kept opened on all working days. Dictionaries and Reference Books should not be removed from the Library.

Every student is supplied with two readers tickets which will enable her to borrow two books at a time. They are not transferable (i.e) students can keep a book for a fortnight from the date of issue. A book may be renewed, provided no other student has applied for it in the meantime. Renewal is made only once on the production of the book and more than two renewals are not allowed.

A fine of Rs.10/- per day will be levied on each if not returned on due date.

Students should not sublend the book or write or make any mark on them or tear the pages of the book. The students should examine the book before they borrow and if they find any page missing they should at once bring it to the notice of the Librarian.

**LABORATORIES :**

Apparatus should be handled with care. Breakage and losses should be immediatly reported to the teacher in charge. The cost of the articles broken or lost will be recovered from the student concerned.

**THE COLLEGE UNION**

All students of the college are members of the College Union. The students chairman of the college union and the members of the committee formed for the various activities of the college, who assist the students union are responsible for all curricular and extra curricular activities of the college.

- 1) The Principal is satisfied with the student's progress in studies and
- 2) The student has attended not less than 75% of the working days per semester.

#### **IDENTITY CARDS:**

Identify Card : (IC) will be issued to all the students. Guardians and Visitors at the cost of Rs.15/- each. In case of loss, duplicate shall be obtained from the office immediately at a fine of Rs.50/-. Students must bring the card every day to the college.

#### **COLLEGE EXAMINATIONS**

Internal Assessment Tests will be held twice in a term for both U.G. and P.G. students. No student is permitted to absent herself for the test. No supplementay test will be held.

#### **CERTIFICATES**

A student desiring any one of the certificates from the college (such as Transfer Certificate or Conduct Certificate) should apply for it in the proper form available at the college office by paying the prescribed fees. A notice of at least 48 hours is necessary for the issue of certificate.

No Duplicate Certificate will be issued unless the competent authority has certified that the original certificates were lost. Such Duplicates of any certificate will be issued at a fee of Rs.30/- each.

#### **TUTORIAL SYSTEM**

The College has a tutorial system which has been designed to establish healthy atmosphere and close relationship among teachers and students. Each teaching staff has a group of students of all classes under the direct control, care and continuation guidance,

Part III (Economics as Major with History and Politics as Ancillaries)

In July 1965, the College was further affiliated in B.Sc., Chemistry Major with Physics and Mathematics or Zoology as Ancillaries.

In July 1966, Tamil was introduced as the Medium of instruction in the Pre-University Class (Humanities section).

In July 1967, the College was further affiliated in B.Sc., Zoology with Chemistry and Botany as Ancillaries. In the same year a Tamil Medium Section in B.A., Economics was started in addition to the already existing English medium section.

In July 1968, the College was further affiliated in B.A., English Major with Social History of England and History of English Literature as Ancillaries.

In July 1969, affiliation was granted to start one section in English Medium Economics in Pre-University Class.

In July 1972, the College was affiliated in B.Sc., Mathematics Major with Physics and statistics as Ancillaries.

In July 1973, the College was affiliated in B.Sc., Botany as Major with Chemistry and Zoology as Ancillaries and also B.A., History as Major with Economics and Politics or Geography as Ancillaries.

Sanskrit was introduced as one of the languages under part I in P.U.C. from, the Academic year 1973-74.

In July 1974, the College was affiliated in B.A., Branch XI Tamil Literature with History of Tamilnadu and Culture and History of Tamil Literature as Ancillaries.

Sanskrit was introduced as one of the languages under Part - I in B.A., & B.Sc., from the Academic year 1975 - 76.

Commerce was introduced as one of the subjects in the E Group for P.U.C. from the Academic year 1975-76.

In July 1977, the College was affiliated in B.Com., Major with Economic Analysis and Marketing and Sales Management as Ancillaries.

Post - Graduate Course in M.A, English was started in 1979 - 80.

P.G. Course in M.Sc., Mathematics was started in 1983 - 84.

Accountancy and Managerial Economics were introduced as Ancillaries for B.A., (Eco) in the year 1985 - 86.

Modern Government was introduced as Ancillary for B.A., (History) in the year 1985 - 86.

Hostel accommodation is provided in two buildings with comforts and conveniences for nearly 520 students.

B.Sc., (Computer Science) and BBA as Self - Financing courses were started in the year 1995 - 96 and B.Sc.,IT., was introduced in the year 2001 - 02.

B.Com., (CA) was introduced in the year 2003 and governed by the College Council (Self - Financing)

The College has come under the jurisdiction of Alagappa University, Karaikudi from the Academic year 2003 - 2004.

CBCS (Choice Based Credit System) has been introduced from 2008 - 2009 onwards.

5. Post Matric Scholarship for minority students.
  6. SC/ST/SC (Christianity) Students Special Scholarship (Hostellers)
  7. National Loan Scholarship Scheme.
  8. National Merit Scholarship Scheme.
  9. Handicapped Scholarship Scheme.
  10. Children of Ex-Service men Scholarship.
  11. Award of Prize Money to SC/ST/SC (Christian) who secured 60% and above marks.
  12. Tamilnadu Agricultural Labourers - Farmers scholarship Scheme.
  13. EVR Nagammai Scholarship for PG Students.
- Students Aid Fund has been started from 1966-67 under this scheme. Voluntary contributions are made by students and others for the purpose of helping the deserving and needy in matters like purchase of Books, Clothes, Payments of Tuition Fees or Mess fees (for one or two months)

#### **ATTENDANCE AND LEAVE OF ABSENCE :**

No student may get absent herself for college without leave letter. Leave should be applied before hand to the Principal. Every application should be countersigned by the concerned staff. If absence is due to unforeseen cause the application for leave shall be submitted as early as possible and in no case later than the day of return to the college.

If a student is absent for a week without leave her name shall be struck off from the roll. Physical Training is compulsory for all the First year degree students. Those who do not report on the first day after each holiday will be fined Rs.20/-

The Annual Certificate of Attendance and progress required for the University Examination will in no case be granted unless



Cost of the College Application form per set - Rs.48/-(UG)  
- Rs.58/-(PG)  
- Rs.2/-

Registration fees

Examination fees

1. Under Graduate

B.A.,B.Sc.,B.Com.,

- Rs.75/-per Theory Paper  
- Rs.90/-per Practical (3 hrs)  
- Rs.150/-per Practical (6 hrs)

Cost of Application - Rs.50/-

Computerised Marksheet - Rs.100/-

(I-V Semesters)- Rs.250/  
-(Final Semester)

2. Post Graduate - Rs.150/- per Theory Paper

M.A.,M.Sc., - Rs.190/- per practical

Cost of Application - Rs.50/-

Computerised Mark Statement - Rs.100/- (I Year)  
- Rs.250/- (II Year)

Project and Viva voice - Rs.350/-

### **Scholarships :**

Students can also apply for the following Scholarships provided they secure 90% of attendance in the previous year

1. Scholarships are awarded by Government of India under various schemes.
2. State Post : Matric Scholarships to Backward Class, Most Backward Class and DNC students.
3. Award of Free Education to Backward Class Students.
4. Award of Free Education to SC/ST/Christian Students up to degree level scheme (Not covered scholarship)

Post Graduate courses M.A., (Economics) and M.Com., (CA) and M.Phil., Programmes in English and Mathematics were introduced from the Academic year 2012 - 13.

Department of English has been recognised as the Approved Research Centre for Ph.D., by Alagappa University from the Academic year 2013 -14.

Certificate Course in Salesmanship and Diploma Course in Office Management were started from 1996 - 97. PGDCA was started from 1998 - 99. The College Library is keeping pace with the progress of the college by increasing the number of volumes every year.

Thus within a period of 58 years the college has made astonishing progress and grown in popularity, attracting students even from neighbouring districts to seek admission here.

The College strength has increased from 24 students to more than 1200 students which at present will bear testimony to the good work it does. After the shedding of P.U.C. the college and hostel are able to keep up their strength. This infant institution which under the fostering care of the founder had been steadily evolving on right progressive lines, making her mark in all her activities, curricular and extracurricular. As years roll on she will gain such strength and prestige which will enable her to achieve which her founder aimed at which we hope will immortalize the name of her founder and his wife.

### **FOUNDER DONOR**

Late O.A. PR.M. Arunachalam Chettiar

Late AR. Seethalakshmi Achi

(Wife of O.A. PR.M. Arunachalam Chettiar)

### **SECRETARY**

Srimathi. AP. Visalakshi Ananthapadmanabhan



## COURSE OF STUDY

### The College offers the following Courses of study:

1. B.A.,(3 year Degree Course) History, English and Economics.
2. B.Sc.,(3 year Degree Course) Mathematics, Chemistry, Botany & Zoology.
3. B.Com.,(3 year Degree Course)
4. M.A., (English)
5. M.Sc.,(Mathematics)

### B.A., Degree / B.Sc., Degree

Part I	-	Tamil or Sanskrit
Part II	-	English
Part III	-	Major & Allied. I & II
Part IV	-	Non - Major Elective and Skill Based Subjects

<u>CODE</u>	<u>MAJOR</u>	<u>ANCILLARY</u>
111	History	(i) Political Science (ii) Economics
158	Economics	(i) Modern Govt. I & II (ii) Financial Accounting I & II
103	English	(i) History (ii) Economics

<u>CODE</u>	<u>MAJOR</u>	<u>ANCILLARY SUBJECTS</u>
121	Mathematics	(i) Physics (ii) Computer Application (Theory and Practicals)

## TEACHING STAFF 2021 - 2022

### Principal

Dr.Mrs. **S. Ramuthai**, M.Sc.,Ph.D.,(In - Charge)

### Department of English

#### **Associate Professor :**

1. Dr.Mrs. **M. Vennila**, M.A.,M.Phil.,B.Ed.,Ph.D.,  
**(Head of the Department)**
2. Dr.Mrs. **R.C. Sheila Royappa**, M.A.,M.Phil.,M.Ed.,Ph.D.,

#### **Assistant Professor :**

3. Dr.Mrs. **S.R. Vanitha**, M.A.,M.Phil.,B.Ed.,Ph.D.,
4. Mrs. **S.P. Sharanya**, M.A.,M.Phil.,D.T.Ed.,
5. Dr.Mrs. **A. Ananthavalli**, M.A.,M.Phil.,PGDCA.,Ph.D.,
6. Dr.Mrs. **R. Thangam**, M.A.,M.Phil.,Ph.D.,
7. Dr.Mrs. **B. Kavitha**, M.A.,B.Ed.,M.Phil.,Ph.D.,
8. Dr.Mrs. **S. Gowrie**, M.A.,M.Ed.,Ph.D.,
9. **Vacant**

### Department of Tamil

#### **Assistant Professor :**

1. Dr.Mrs. **S.R. Geetha**, M.A.,M.Phil.,Ph.D.,(Head of the Department)
2. Dr.Mrs. **M. Panchavarnam**, M.A.,M.Phil.,Ph.D.,
3. Dr.Mrs. **KR. Keba jain**, M.A.,M.Phil.,B.Ed.,Ph.D.,

### Department of Sanskrit

1. Dr.**M. Archana**, M.A.,M.Phil.,Ph.D.,

### Department of Economics

#### Associate Professor :

1. Dr.Mrs. **R. Nageswari**, M.A.,M.Com.,(F&C)  
M.A.,(Sociology)  
M.Phil.,PGDCA.,PGDGC.,  
PGDCE.,M.B.A.,(HRM),Ph.D.,  
(Head of the Department)

2. Dr.Mrs. **T. Chirta**, M.A.,M.Phil.,D.L.L.,Ph.D.,

#### Assistant Professor :

3. Dr.Mrs.**R. Elizabeth Rani**, M.A.,M.A.,(His),M.Phil.,B.Ed.,Ph.D.,

4. Mrs.**C. Vijayachandrika**, M.A.,M.Phil.,B.Ed.,

5. Dr.Mrs.**D. Suja**, M.A.,M.Phil.,Ph.D.,

### Department of History

#### Assistant Professor :

1. Dr.Mrs.**V. Roja**, M.A.,(History)M.A.,(Sociology)B.Ed.,D.TRSM.,Ph.D.,  
(Head of the Department)

2. Dr.Mrs.**S. Renukadevi**, M.A.,B.Ed.,M.Phil.,Ph.D.,

3. Dr.Mrs.**R.S. Santhi**, M.A.,M.A.,(ECO),M.Phil.,B.Ed.,Ph.D.,

4. Mrs.**M. Vimala**, M.A.,M.Phil.,B.Ed.,

5. **Part time Lecturer**

### Department of Mathematics

#### Associate Professor :

1. Dr.Mrs.**S. Vijayarani**, M.Sc.,B.Ed.,M.Phil.,PGDCA.,Ph.D.,  
(Head of the Department)

2. Dr.Mrs.**A. Jayalakshmi**, M.Sc.,M.Phil.,PGDCA.,Ph.D.,

3. Dr.Mrs.**R. Saral Manjula**, M.Sc.,B.Ed.,M.Phil.,PGDCA.,Ph.D.,

4. Dr.Mrs.**R. Subbulakshmi**, M.Sc.,B.Ed.,M.Phil.,Ph.D.,

5. Dr.Mrs.**M. Vasuky**, M.Sc.,M.Phil.,B.Ed.,PGDCA.,Ph.D.,

#### Assistant Professor :

6. Dr.Mrs.**S. Mohanavalli**, M.Sc.,M.Phil.,PGDCA.,Ph.D.,

7. Dr.Mrs.**R. Meenakshi**, M.Sc.,B.Ed.,M.Phil.,PGDCA.,Ph.D.,

8. **Vacant**

9. **Vacant**

### List of Public Holidays - 2021

S.No.	Holidays	Date	Day
1.	English New Year	01.01.2021	Fri
2.	Thai Pongal	14.01.2021	Thu
3.	Mattu Pongal (Thiruvalluvar Day)	15.01.2021	Fri
4.	Uzhavar Thirunal	16.01.2021	Sat
5.	Republic Day	26.01.2021	Tue
6.	Good Friday	02.04.2021	Fri
7.	Ugadi	13.04.2021	Tue
8.	Tamil New Year	14.04.2021	Wed
9.	Public Day	18.04.2021	Sun
10.	Mahaveer Jayanthi	25.04.2021	Sun
11.	May Day	01.05.2021	Sat
12.	Ramzan	14.05.2021	Fri
13.	Bakrid Holiday	21.07.2021	Wed
14.	Muharram	20.08.2021	Fri
15.	Krishna Jayanthi	30.08.2021	Mon
16.	Vinayakar Chaturthi	10.09.2021	Fri
17.	Gandhi Jayanthi	02.10.2021	Sat
18.	Saraswathi Pooja	14.10.2021	Thu
19.	Vijaya Dasami	15.10.2021	Fri
20.	Miladi - Un - Nabi	19.10.2021	Tue
21.	Deepavali	04.11.2021	Thu
22.	Christmas	25.12.2021	Sat

Get complete holidays details of 2021 <http://holidayslist.in/>

DATE	MONTH	DAY
3 <sup>rd</sup>	December	International Day of Disabled Persons
10 <sup>th</sup>	December	Human Rights Day
12 <sup>th</sup>	January	National Youth Day
25 <sup>th</sup>	January	Voter's Day
26 <sup>th</sup>	January	Republic Day
21 <sup>st</sup>	February	International Mother Language Day
28 <sup>th</sup>	February	National Science Day
8 <sup>th</sup>	March	International Women's Day
15 <sup>th</sup>	March	World Consumer Right Day
22 <sup>nd</sup>	March	World Day of Water
24 <sup>th</sup>	March	International Day for Achievers
7 <sup>th</sup>	April	World Health Day
16 <sup>th</sup>	April	World Entrepreneurship Day
22 <sup>nd</sup>	April	Earth Day
23 <sup>rd</sup>	April	World Book and Copy Rights Day
24 <sup>th</sup>	April	World Day for Laboratory Animals
26 <sup>th</sup>	April	World Intellectual Property Rights Day
21 <sup>st</sup>	May	Anti - Terrorism Day
22 <sup>nd</sup>	May	Biological Diversity Day

### Department of Physics

#### Assistant Professor :

1. Dr.Mrs. **A.V. Kiruthika**, M.Sc.,B.Ed.,Ph.D.,
2. Dr.Mrs. **M. Malathi**, M.Sc.,M.A.,(HRM)M.Ed.,M.Phil.,Ph.D.,

### Department of Chemistry

#### Associate Professor :

1. Dr.Mrs. **S. Ramuthai**, M.Sc.,Ph.D.,(Head of the Department)
2. Dr.Mrs.**S. Padmini**, M.Sc.,M.Phil.,M.Ed.,PGDCA.,Ph.D.,(Head I/C)
3. Dr.Mrs.**A. Rukmani**, M.Sc.,M.Phil.,M.Ed.,PGDCA.,Ph.D.,

#### Assistant Professor :

4. Dr.**S. Vigneswari**, M.Sc.,M.Phil.,B.Ed.,PGDCA.,Ph.D.,
5. Ms.**M. Gayathri**, M.Sc.,

### Department of Botany

#### Associate Professor :

1. Dr.Mrs.**T. Eluvakkal**, M.Sc.,M.Phil.,B.Ed.,Ph.D.,  
(Head of the Department)

#### Assistant Professor :

2. Dr.Mrs.**P. Abirami**, M.Sc.,M.Phil.,Ph.D.,
3. Dr.Ms.**S.N.Rajeswari**, M.Sc.,M.Phil.,Ph.D.,
4. Dr.Mrs.**K. Paulpriya**, M.Sc.,B.Ed.,Ph.D.,

### Department of Zoology

#### Associate Professor :

1. Dr.Mrs.**R. Ananthaselvi**, M.Sc.,M.Phil.,B.Ed.,Ph.D.,  
(Head of the Department)

#### Assistant Professor :

2. Mrs.**R.Bhuvaneshwari**, M.Sc.,(Zoology)M.Sc.,Microbiology,M.Phil.,
3. Dr.Mrs.**H. FarithaBegam**, .M.Sc.,M.Phil.,Ph.D.,CAP.,
4. Dr.Mrs.**V. Pradeepa**, M.Sc.,B.Ed.,Ph.D.,
5. Dr.Mrs.**K. Vanitha**, M.Sc.,M.Phil.,Ph.D.,

### Department of Commerce

#### Associate Professor :

1. Ms. **P. Rajeswari**, M.Com.,B.Ed.,M.Phil.,  
(Head of the Department)

2. Dr.Mrs.**K. Thirumamagal**, M.Com.,M.Phil.,B.Ed.,PGDCA.,Ph.D.,

#### Part - Time Lecturer :

3. Auditor : Dr. **P. Annamalai**,M.Com.,A.C.A.,Disa.,Ph.D.,

4. Part Time Lawyer - **Vacant**

#### Department of Physical Education

1.Dr.Mrs.**S. Padmadevi**, B.Sc.,M.P.Ed.,M.Phil.,Ph.D.,

#### Librarian

1. Dr.Mrs. **K. Senkodi**, B.Com.,M.LI.SC.,M.A.,(His)  
PGDCA.,M.Phil.,Ph.D.,

#### National service Scheme : Convenor

1. Dr.Mrs.**S. Vijayarani**, M.Sc.,B.Ed.,M.Phil.,PGDCA.,Ph.D.,

#### Programme Officers :

1. Dr.Mrs. **A.V. kiruthika**, M.Sc.,B.Ed.,Ph.D.,

2. Dr.Mrs. **R. Thangam**, M.A.,M.Phil.,Ph.D.,

3. Dr.Mrs.**R. Meenakshi**, M.Sc.,B.Ed.,M.Phil.,PGDCA.,Ph.D.,

4. Dr.Mrs.**R.S. Santhi**, M.A.,M.A.,(ECO),M.Phil.,B.Ed.,Ph.D.,

#### Red Ribbon Club :

1. Dr.Mrs. **M. Panchavarnam**, M.A.,M.Phil.,Ph.D.,

#### National Cadet Corps :

1. Lt.Dr.Mrs. **R. Ananthaselvi**, M.Sc.,M.Phil.,B.Ed.,Ph.D.,

#### Youth Red Cross - District Co-Ordinator :

Dr.Mrs. **T. Chitra**, M.A.,M.Phil.,D.L.L.,Ph.D.,

### LIST OF NATIONAL / INTERNATIONAL DAYS

<b>DATE</b>	<b>MONTH</b>	<b>DAY</b>
5 <sup>th</sup>	June	World Environment Day
8 <sup>th</sup>	June	World Ocean Day
26 <sup>th</sup>	June	Int.Day Against Drug Abuse and Illicit Trafficking
11 <sup>th</sup>	July	World Population Day
15 <sup>th</sup>	July	Education Development Day
26 <sup>th</sup>	July	Kargil Day
12 <sup>th</sup>	August	Geneva Convention Day
15 <sup>th</sup>	August	Independence Day
20 <sup>th</sup>	August	Sadbhavana Diwas
5 <sup>th</sup>	September	Teacher's Day
8 <sup>th</sup>	September	International Literacy Day
24 <sup>th</sup>	September	NSS Day
27 <sup>th</sup>	September	World Tourism Day
2 <sup>nd</sup>	October	International Non-Violence Day
14 <sup>th</sup>	October	World Standards Day
16 <sup>th</sup>	October	World Food Day
11 <sup>th</sup>	November	National Education Day
14 <sup>th</sup>	November	Children's Day
16 <sup>th</sup>	November	National Press Day
25 <sup>th</sup>	November	Int.Day of Elimination of Violence Against Women
1 <sup>st</sup>	December	World AIDS Day

**Total Number of Working Days  
For the odd semester (2021- 2022)**

June 2021	- 0
July 2021	- 0
August 2021	- 15
Semester 2021	- 24
October 2021	- 22
November 2021	- 19
December 2021	- 26
January 2022	- 03
Total	<u>- 109Days</u>

**Total Number of Working Days  
For the Even semester (2021 - 2022)**

February 2022	- 07
March 2022	- 27
April 2022	- 22
May 2022	- 25
June 2022	- 09
Total	<u>- 90 Days</u>

**Youth Welfare Programme Convenor :**

Ms. P. Rajeswari, M.Com.,B.Ed.,M.Phil.,

**Programme Officers :**

1. Dr.Mrs.S. Mohanavalli, M.Sc.,M.Phil.,PGDCA.,Ph.D.,
2. Dr.Mrs. V. Pradeepa, M.Sc.,B.Ed.,Ph.D.,
3. Mrs.C. Vijayachandrika, M.A.,M.Phil.,B.Ed.,
4. Dr.Mrs.K. Paulpriya, M.Sc.,B.Ed.,Ph.D.,

**NGC/ECO CLUB Co-Ordinator :**

Dr.Mrs. T. Eluvakkal, M.Sc.,M.Phil.,B.Ed.,Ph.D.,

**Citizen Consumer Club Co-Ordinator :**

Dr.Mrs.R. Elizabeth Rani, M.A.,M.A.(His),M.Phil.,B.Ed.,Ph.D.,

**Career Guidance & Placement Cell : Convenor**

1. Dr.Mrs. S.R. Vanitha, M.A.,M.Phil.,B.Ed.,Ph.D.,

**Programme Officers :**

1. Dr.Mrs. M. Panchavarnam, M.A.,M.Phil.,Ph.D.,
2. Dr.Mrs.P. Abirami, M.Sc.,M.Phil.,Ph.D.,

**Entrepreneur Development Cell :**

1. Dr.Mrs.K. Thirumamagal, M.Com.,M.Phil.,B.Ed.,PGDCA.,Ph.D.,

**Anti Ragging Committee &**

**Sexual (Women)Harasement Prevention Cell Convenor:**

Dr.Mrs. R. Nageswari, M.A.,M.Phil.,PGDCA.,Ph.D.,

**Vivekananda Cadet Corps : Convenor**

Dr.Mrs.K.Senkodi, B.Com.,M.LISc.,M.A.,(His)PGDCA.,M.Phil.,Ph.D.,

**Administrative staff**

- Superintendent : Mrs.S.Deivanai, M.Com.,M.Phil.,B.Ed.,
- Assistant : 1. Mr.P.Ramasubramanian, B.A.,
2. Mrs.K. Viji, B.Com.,
- Junior - Assistant : 1. Mrs.C. Kaveri, B.Com.,
2. Mrs.RM. Devi, M.B.M.,PGD.,E.COM.,
3. Mr.AL. Rajaguru,B.E.,

Typist	:	1. <b>Vacant</b>
	:	2. <b>Vacant</b>
Store Keeper	:	1. Mrs. <b>P.Manjuladevi</b> , B.Sc.,
Lab Assistant	:	1. Mrs. <b>A. Mohana</b>
		2. Mr. <b>M. Alagu</b>
		3. Mr. <b>RM. Kathiresan</b>
		4. Mr. <b>R. Kannan</b>
		5. Mrs. <b>S. Mariammal</b>
		6. Mr. <b>S. Ravichandran</b>
		7. Mrs. <b>A. Priya</b> , M.Com.,B.Ed.,PGDCA.,
Herbarium Keeper:		1. <b>Vacant</b>
Museum Keeper :		1. <b>Vacant</b>
Record Clerk :		1. Mrs. <b>S. Kavitha</b> , B.Sc.,
		2. Mr. <b>A. Ramachandran</b> , B.Com.,
		3. <b>Vacant</b>
Library Assistant :		1. Mr. <b>S. Balakrishnan</b> , D.M.E.,
Office Assistant :		1. Mrs. <b>R. Kavitha</b> , M.A.,HDCA.,DAS
		2. Mrs. <b>K. Marikkannu</b>
		3. <b>Vacant</b>
		4. <b>Vacant</b>
Gardener :		1. <b>Vacant</b>
Watchman :		1. <b>Vacant</b>
		2. <b>Vacant</b>
Waterman :		1. <b>Vacant</b>
Sweeper :		1. Mrs. <b>M.Vasantharani</b>
		2. <b>Vacant</b>
		3. <b>Vacant</b>
		4. <b>Vacant</b>
Marker :		1. <b>Vacant</b>
Scavenger :		1. <b>Vacant</b>

Date	Day	JUNE- 2022	Day Order	Working Days
1.	Wed	-	Thu	1
2.	Thu	-	Fri	2
3.	Fri	-	Sat	3
4.	Sat	-	Mon	4
5.	Sun	-	-	-
6.	Mon	-	Tue	5
7.	Tue	-	Wed	6
8.	Wed	-	Thu	7
9.	Thu	-	Fri	8
10.	Fri	-	Sat	9
11.	Sat	-	-	-
12.	Sun	-	-	-
13.	Mon	-	-	-
14.	Tue	-	-	-
15.	Wed	-	-	-
16.	Thu	-	-	-
17.	Fri	-	-	-
18.	Sat	-	-	-
19.	Sun	-	-	-
20.	Mon	-	-	-
21.	Tue	-	-	-
22.	Wed	-	-	-
23.	Thu	-	-	-
24.	Fri	-	-	-
25.	Sat	-	-	-
26.	Sun	-	-	-
27.	Mon	-	-	-
28.	Tue	-	-	-
29.	Wed	-	-	-
30.	Thu	-	-	-
Number of Working Days - 9				
"Arise! Awake! and stop not until the goal is reached by - Swami Vivekananda				



Date	Day	MAY - 2022	Day Order	Working Days
1.	Sun	-	-	-
2.	Mon	-	Wed	1
3.	Tue	Ramzan	-	-
4.	Wed	-	Thu	2
5.	Thu	-	Fri	3
6.	Fri	-	Sat	4
7.	Sat	-	Mon	5
8.	Sun	-	-	-
9.	Mon	-	Tue	6
10.	Tue	-	Wed	7
11.	Wed	-	Thu	8
12.	Thu	-	Fri	9
13.	Fri	-	Sat	10
14.	Sat	-	Mon	11
15.	Sun	-	-	-
16.	Mon	-	Tue	12
17.	Tue	-	Wed	13
18.	Wed	-	Thu	14
19.	Thu	-	Fri	15
20.	Fri	-	Sat	16
21.	Sat	-	Mon	17
22.	Sun	-	-	-
23.	Mon	-	Tue	18
24.	Tue	-	Wed	19
25.	Wed	-	Thu	20
26.	Thu	-	Fri	21
27.	Fri	-	Sat	22
28.	Sat	-	Mon	23
29.	Sun	-	-	-
30.	Mon	-	Tue	24
31.	Tue	-	Wed	25
Number of Working Days - 25 "Failure is Success if we learn from it" by - Malcolm forbes				

Date	Day	JUNE - 2021	Day Order	Working Days
1.	Tue	-	-	-
2.	Wed	-	-	-
3.	Thu	-	-	-
4.	Fri	-	-	-
5.	Sat	-	-	-
6.	Sun	-	-	-
7.	Mon	-	-	-
8.	Tue	-	-	-
9.	Wed	-	-	-
10.	Thu	-	-	-
11.	Fri	-	-	-
12.	Sat	-	-	-
13.	Sun	-	-	-
14.	Mon	-	-	-
15.	Tue	-	-	-
16.	Wed	-	-	-
17.	Thu	-	-	-
18.	Fri	-	-	-
19.	Sat	-	-	-
20.	Sun	-	-	-
21.	Mon	-	-	-
22.	Tue	-	-	-
23.	Wed	-	-	-
24.	Thu	-	-	-
25.	Fri	-	-	-
26.	Sat	-	-	-
27.	Sun	-	-	-
28.	Mon	-	-	-
29.	Tue	-	-	-
30.	Wed	-	-	-
Number of working Days - "Dream,dream,dream,Dreams transform into thoughts and thoughts result in action"				

Date	Day	JULY- 2021	Day Order	Working Days
1.	Thu	-	-	-
2.	Fri	-	-	-
3.	Sat	-	-	-
4.	Sun	-	-	-
5.	Mon	-	-	-
6.	Tue	-	-	-
7.	Wed	-	-	-
8.	Thu	-	-	-
9.	Fri	-	-	-
10.	Sat	-	-	-
11.	Sun	-	-	-
12.	Mon	-	-	-
13.	Tue	-	-	-
14.	Wed	-	-	-
15.	Thu	-	-	-
16.	Fri	-	-	-
17.	Sat	-	-	-
18.	Sun	-	-	-
19.	Mon	-	-	-
20.	Tue	-	-	-
21.	Wed	BAKRID	-	-
22.	Thu	-	-	-
23.	Fri	-	-	-
24.	Sat	-	-	-
25.	Sun	-	-	-
26.	Mon	-	-	-
27.	Tue	-	-	-
28.	Wed	-	-	-
29.	Thu	-	-	-
30.	Fri	-	-	-
31.	Sat	-	-	-
Number of working Days -				
"The roots of education are bitter, but the fruit is sweet" by - Aristotle				

Date	Day	APRIL - 2022	Day Order	Working Days
1.	Fri	-	Fri	1
2.	Sat	Ugadhi	-	-
3.	Sun	-	-	-
4.	Mon	-	Sat	2
5.	Tue	-	Mon	3
6.	Wed	-	Tue	4
7.	Thu	-	Wed	5
8.	Fri	-	Thu	6
9.	Sat	-	Fri	7
10.	Sun	-	-	-
11.	Mon	-	Sat	8
12.	Tue	-	Mon	9
13.	Wed	-	Tue	10
14.	Thu	Tamil New Year	-	-
15.	Fri	Good Friday	-	-
16.	Sat	-	-	-
17.	Sun	-	-	-
18.	Mon	-	Wed	11
19.	Tue	-	Thu	12
20.	Wed	-	Fri	13
21.	Thu	-	Sat	14
22.	Fri	-	Mon	15
23.	Sat	-	Tue	16
24.	Sun	-	-	-
25.	Mon	-	Wed	17
26.	Tue	-	Thu	18
27.	Wed	-	Fri	19
28.	Thu	-	Sat	20
29.	Fri	-	Mon	21
30.	Sat	-	Tue	22
Number of Working Days - 22				
"Imagination is more important than Knowledge"				
by - Albert Einstein				

Date	Day	MARCH - 2022	Day Order	Working Days
1.	Tue	-	Tue	1
2.	Wed	-	Wed	2
3.	Thu	-	Thu	3
4.	Fri	-	Fri	4
5.	Sat	-	Sat	5
6.	Sun	-	-	-
7.	Mon	-	Mon	6
8.	Tue	Womens Day	Tue	7
9.	Wed	-	Wed	8
10.	Thu	-	Thu	9
11.	Fri	Founders Day	Fri	10
12.	Sat	-	Sat	11
13.	Sun	-	-	-
14.	Mon	-	Mon	12
15.	Tue	-	Tue	13
16.	Wed	-	Wed	14
17.	Thu	-	Thu	15
18.	Fri	-	Fri	16
19.	Sat	-	Sat	17
20.	Sun	-	-	-
21.	Mon	-	Mon	18
22.	Tue	-	Tue	19
23.	Wed	-	Wed	20
24.	Thu	-	Thu	21
25.	Fri	-	Fri	22
26.	Sat	-	Sat	23
27.	Sun	-	-	-
28.	Mon	-	Mon	24
29.	Tue	-	Tue	25
30.	Wed	-	Wed	26
31.	Thu	-	Thu	27
Number of Working Days - 27 "A Library is a growing organism. by - S.R. Ranganathan				

Date	Day	AUGUST - 2021	Day Order	Working Days
1.	Sun	-	-	-
2.	Mon	-	-	-
3.	Tue	-	-	-
4.	Wed	-	-	-
5.	Thu	-	-	-
6.	Fri	-	-	-
7.	Sat	-	-	-
8.	Sun	-	-	-
9.	Mon	-	Mon	1
10.	Tue	-	Tue	2
11.	Wed	-	Wed	3
12.	Thu	-	Thu	4
13.	Fri	-	Fri	5
14.	Sat	-	-	-
15.	Sun	-	-	-
16.	Mon	-	Sat	6
17.	Tue	-	Mon	7
18.	Wed	-	Tue	8
19.	Thu	-	Wed	9
20.	Fri	-	-	-
21.	Sat	MUHARRAM	Thu	10
22.	Sun	-	-	-
23.	Mon	-	Fri	11
24.	Tue	-	Sat	12
25.	Wed	-	Mon	13
26.	Thu	-	Tue	14
27.	Fri	-	-	-
28.	Sat	-	-	-
29.	Sun	-	-	-
30.	Mon	-	-	-
31.	Tue	-	Wed	15
Number of Working Days - 15 An Investment in Knowledge pays the best Interest By - Benjamin Franklin				

Date	Day	SEPTEMBER - 2021	Day Order	Working Days
1.	Wed	-	Thu	1
2.	Thu	-	Fri	2
3.	Fri	-	Sat	3
4.	Sat	-	Mon	4
5.	Sun	-	-	-
6.	Mon	-	Tue	5
7.	Tue	-	Wed	6
8.	Wed	-	Thu	7
9.	Thu	-	Fri	8
10.	Fri	Vinayakar Chathurthi	-	-
11.	Sat	-	-	-
12.	Sun	-	-	-
13.	Mon	-	Sat	9
14.	Tue	-	Mon	10
15.	Wed	-	Tue	11
16.	Thu	-	Wed	12
17.	Fri	-	Thu	13
18.	Sat	-	Fri	14
19.	Sun	-	-	-
20.	Mon	-	Sat	15
21.	Tue	-	Mon	16
22.	Wed	-	Tue	17
23.	Thu	-	Wed	18
24.	Fri	-	Thu	19
25.	Sat	-	Fri	20
26.	Sun	-	-	-
27.	Mon	-	Sat	21
28.	Tue	-	Mon	22
29.	Wed	-	Tue	23
30.	Thu	-	Wed	24
Number of Working Days - 24 Live as if you were to die tomorrow Learn as if you were to live forever. By - Mahatma Gandhi				

Date	Day	FEBRUARY- 2022	Day Order	Working Days
1.	Tue	-	-	-
2.	Wed	-	-	-
3.	Thu	-	-	-
4.	Fri	-	-	-
5.	Sat	-	-	-
6.	Sun	-	-	-
7.	Mon	-	-	-
8.	Tue	-	-	-
9.	Wed	-	-	-
10.	Thu	-	-	-
11.	Fri	-	-	-
12.	Sat	-	-	-
13.	Sun	-	-	-
14.	Mon	-	-	-
15.	Tue	-	-	-
16.	Wed	-	-	-
17.	Thu	-	-	-
18.	Fri	-	-	-
19.	Sat	-	-	-
20.	Sun	-	-	-
21.	Mon	-	Mon	1
22.	Tue	-	Tue	2
23.	Wed	-	Wed	3
24.	Thu	-	Thu	4
25.	Fri	-	Fri	5
26.	Sat	-	Sat	6
27.	Sun	-	-	-
28.	Mon	-	Mon	7
Number of Working Days - 7 Every reader his or her book, Every book is reader by - Dr. S.R. Ranganathan				

Date	Day	JANUARY- 2022	Day Order	Working Days
1.	Sat	New Year	-	-
2.	Sun	-	-	-
3.	Mon	-	Fri	1
4.	Tue	-	Sat	2
5.	Wed	-	Mon	3
6.	Thu	Working Day	-	-
7.	Fri	-	-	-
8.	Sat	-	-	-
9.	Sun	-	-	-
10.	Mon	-	-	-
11.	Tue	-	-	-
12.	Wed	SwamiVivekanandarBirthday	-	-
13.	Thu	Bogi	-	-
14.	Fri	Pongal	-	-
15.	Sat	Thiruvalluvar Day	-	-
16.	Sun	Uzhavar Thirunal	-	-
17.	Mon	-	-	-
18.	Tue	-	-	-
19.	Wed	-	-	-
20.	Thu	-	-	-
21.	Fri	-	-	-
22.	Sat	-	-	-
23.	Sun	-	-	-
24.	Mon	-	-	-
25.	Tue	Voters Day	-	-
26.	Wed	-	-	-
27.	Thu	-	-	-
28.	Fri	-	-	-
29.	Sat	-	-	-
30.	Sun	-	-	-
31.	Mon	-	-	-
<p>Number of Working Days - 3  "Books are the means by which we build bridges between cultures" by - Dr. Radhakrishnan</p>				

Date	Day	OCTOBER 2021	Day Order	Working Days
1.	Fri	-	Thu	1
2.	Sat	Gandhi Jayanthi	-	-
3.	Sun	-	-	-
4.	Mon	-	Fri	2
5.	Tue	-	Sat	3
6.	Wed	-	Mon	4
7.	Thu	-	Tue	5
8.	Fri	-	Wed	6
9.	Sat	-	Thu	7
10.	Sun	-	-	-
11.	Mon	-	Fri	8
12.	Tue	-	Sat	9
13.	Wed	-	Mon	10
14.	Thu	Saraswathi Pooja	-	-
15.	Fri	Vijayadhasami	-	-
16.	Sat	-	Tue	11
17.	Sun	-	-	-
18.	Mon	-	Wed	12
19.	Tue	Milladu - Nabi	-	-
20.	Wed	-	Thu	13
21.	Thu	-	Fri	14
22.	Fri	-	Sat	15
23.	Sat	-	Mon	16
24.	Sun	-	-	-
25.	Mon	-	Tue	17
26.	Tue	-	Wed	18
27.	Wed	-	Thu	19
28.	Thu	-	Fri	20
29.	Fri	-	Sat	21
30.	Sat	-	Mon	22
31.	Sun	-	-	-
<p>Number of Working Days - 22  Education is not preparation for life ;education is life itself  By - John Dewey</p>				

Date	Day	NOVEMBER- 2021	Day Order	Working Days
1.	Mon	-	Tue	1
2.	Tue	-	Wed	2
3.	Wed	-	Thu	3
4.	Thu	Deepavali	-	-
5.	Fri	-	-	-
6.	Sat	-	-	-
7.	Sun	-	-	-
8.	Mon	-	-	-
9.	Tue	-	-	-
10.	Wed	-	-	-
11.	Thu	-	Fri	4
12.	Fri	-	Sat	5
13.	Sat	-	Mon	6
14.	Sun	-	-	-
15.	Mon	-	Tue	7
16.	Tue	-	Wed	8
17.	Wed	-	Thu	9
18.	Thu	-	Fri	10
19.	Fri	-	Sat	11
20.	Sat	-	Mon	12
21.	Sun	-	-	-
22.	Mon	-	Tue	13
23.	Tue	-	Wed	14
24.	Wed	-	Thu	15
25.	Thu	-	Fri	16
26.	Fri	-	Sat	17
27.	Sat	-	Mon	18
28.	Sun	-	-	-
29.	Mon	-	Tue	19
30.	Tue	-	-	-
Number of Working Days - 19 "Education is the Key to the Future" by - Alekwek				

Date	Day	DECEMBER - 2021	Day Order	Working Days
1.	Wed	-	Wed	1
2.	Thu	-	Thu	2
3.	Fri	-	Fri	3
4.	Sat	-	Sat	4
5.	Sun	-	-	-
6.	Mon	-	Mon	5
7.	Tue	-	Tue	6
8.	Wed	-	Wed	7
9.	Thu	-	Thu	8
10.	Fri	-	Fri	9
11.	Sat	-	Sat	10
12.	Sun	-	-	-
13.	Mon	-	Mon	11
14.	Tue	-	Tue	12
15.	Wed	-	Wed	13
16.	Thu	-	Thu	14
17.	Fri	-	Fri	15
18.	Sat	-	Sat	16
19.	Sun	-	-	-
20.	Mon	-	Mon	17
21.	Tue	-	Tue	18
22.	Wed	-	Wed	19
23.	Thu	-	Thu	20
24.	Fri	-	Fri	21
25.	Sat	Christmas	-	-
26.	Sun	-	-	-
27.	Mon	-	Sat	22
28.	Tue	-	Mon	23
29.	Wed	-	Tue	24
30.	Thu	-	Wed	25
31.	Fri	-	Thu	26
Number of Working Days - 26 "When in doubt go to the Library" By - J.K. Rowling				



