



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	SEETHALAKSHMI ACHI COLLEGE FOR WOMEN, PALLATHUR
• Name of the Head of the institution	Dr. S. VIJAYARANI
• Designation	Principal - in - Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04565290611
• Mobile no	94486964881
• Registered e-mail	iqacsac20@gmail.com
• Alternate e-mail	principalsacollegeforwomen@gmail.com
• Address	Trichy Main Road, Indian Overseas Bank Opp.
• City/Town	Pallathur, Karaikudi Tk, Sivagangai Dt.
• State/UT	Tamilnadu
• Pin Code	630107
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Alagappa University, Karaikudi				
• Name of the IQAC Coordinator	Dr.R.Nageswari				
• Phone No.	94486964881				
• Alternate phone No.	9080299449				
• Mobile	9842147118				
• IQAC e-mail address	iqacsac20@gmail.com				
• Alternate Email address	principalsacollegeforwomen@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.sacollegeforwomen.in/aqar/AQAR-2021%20-%202022.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sacollegeforwomen.in/calendar/Caelndar-2022-2023.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.66	2011	30/11/2011	29/11/2016
6.Date of Establishment of IQAC			01/12/2011		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> Faculty members have been requested to give coaching to students on soft skills and competitive examination skills etc. Collected feedback from final year students, faculty members, parents about quality related institutional process. IQAC Motivates faculty to present papers and attend seminars and conferences. IQAC enhances scientific awareness among students. IQAC encourages all the faculty members to apply for major and minor research projects. 		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Remedial coaching to the students who failed in the semester	Coaching given to students	
IQAC encourages all the faculty members to attend seminar, conference	Faculty members attended seminar and conference	
13.Whether the AQAR was placed before statutory body?	No	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022 - 2023	13/03/2024

15. Multidisciplinary / interdisciplinary

Add on Courses and Value Added Courses are offered to the students as a part of Multidisciplinary and integrative approach. Owing to the CBCS pattern of Education our students get an opportunity to learn the allied courses of other major. The students may opt for a course in other discipline too. This enhances their skills. This promotes their knowledge of other disciplines.

16. Academic bank of credits (ABC):

Academic Bank of credit is a virtual/digital storehouse that contains information on the credits earned by individual students throughout their learning journey. The College realizes the necessity to register for the UGC proposed ABC in order to promote learner centric approach, inter disciplinarity, provide opportunities to enroll the courses of their choice and pursue them at their own pace. Seethalakshmi Achi College for Women follows the principle of flexibility in learning by providing choice-based education system for the students. It has the technological and infrastructural facilities that supports the successful implementation of the ABC system in the institution. Our institution welcomes the new system of ABC which permits the students to avail the benefits of credit transfer and the possibilities of multiple entries and exits. Once implemented, the students will have the option to enter/exiteducational institutions based on their credits. As per the objectives of the ABC system, the college has already invested good efforts at its student-centric and learner friendly approaches. The curriculum also offers sufficient time and convenience for the students for the successful completion of the course programs of their choice.

17. Skill development:

Co-curricular courses are offered to the students of First and Second year Under Graduate. This motivates them to improve their skills of their own interest. It forms base for them to become entrepreneurs. Career Oriented Programme is a mandatory course

for the UG students. This enhances their skills in English language which moulds them to become professionals.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

One of the desirable values incorporated into the teaching/ learning methodology is the integration of Indian/ native/ local knowledge system. The college offers language courses like Tamil and Sanskrit. While holding the classes the faculty adapt monolingual and bilingual modes of Communication. Interactions during the session give ample scope for local native language. The institution invites language experts, Yoga experts and experts from various fields to offer and enhance the indigenous knowledge of the subjects.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The programmes in Seethalakshmi Achi College for Women are offered as Outcome Based Education by clearly stating the Program outcomes and Course outcomes. Program outcomes not only focus on developing domain -specific skills but also on outcomes that ensure ethical progress and entrepreneurial skills.College instructs the course instructors to decide the outcome of the course focusing on cognitive abilities like Remembering, Understanding, Applying, Analysing Evaluating and Creating. Attainment of outcome is assessed through internal and external components. Formative assessment through CIA, Model examinations, assignments, seminar and Summative assessment through end-semester university examination.

20.Distance education/online education:

Our institution is affiliated to Alagappa University. Hence we cannot implement distance education.

Extended Profile

1.Programme

1.1 10

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 834

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 310

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 281

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 46

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 0

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	10
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	834
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	310
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	281
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	46
File Description	Documents
Data Template	View File

3.2	0
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	43
Total number of Classrooms and Seminar halls	
4.2	2.48340
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	31
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academic year 2022-2023 marked a significant milestone for our institution as we successfully transitioned back to traditional in-person instruction. To enrich the learning experience, teachers employed a diverse range of pedagogical approaches, incorporating innovative technologies like interactive whiteboards and online learning platforms. PowerPoint presentations, videos, and audio files were strategically used to enhance understanding and engagement. Regular assessments, including quizzes, tests, and projects, were administered to monitor student progress and provide timely feedback.

To foster a collaborative and supportive learning environment, group activities and peer-to-peer learning were encouraged. The institution also prioritized student well-being, offering counselling services and extracurricular activities to promote holistic development. Through these comprehensive measures, we aimed to create a stimulating and nurturing environment that

empowered students to reach their full potential.

The institution adheres to the academic calendar, including for the conduct of Continuous Internal Evaluation (CIE). The College Calendar is prepared in close consultation with the Principal and Heads of the Departments, which includes the number of working days required, national, weekly, and other holidays. Departmental activities and curriculum delivery are planned accordingly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.alagappauniversity.ac.in/links/cdc

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As part of our vision for the teaching and learning process, the institution adopts a Continuous Internal Evaluation system to assess all aspects of a student's development and understanding on a continuous basis throughout the year.

Evaluations were conducted through in-person methods including written tests, oral examinations, and practical assessments. Assignments were submitted physically and evaluated by the instructors. Students were encouraged to participate in seminars, workshops, and group discussions held on campus to facilitate better interaction and understanding.

In our ongoing commitment to monitor and support student performance, parents were invited to meet the concerned Mentor on campus to discuss their child's academic performance and personal issues. This helped to strengthen the relationship between students, parents, and the institution, ensuring a supportive educational environment.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sacollegeforwomen.in/results.html

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>B. Any 3 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 658 529 712">File Description</th> <th data-bbox="529 658 1436 712">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 712 529 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="529 712 1436 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 898 529 956">Any additional information</td> <td data-bbox="529 898 1436 956" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>10</p>									
<table border="1"> <thead> <tr> <th data-bbox="86 1303 529 1357">File Description</th> <th data-bbox="529 1303 1436 1357">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1357 529 1435">Any additional information</td> <td data-bbox="529 1357 1436 1435" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1435 529 1536">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="529 1435 1436 1536" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1536 529 1637">Institutional data in prescribed format (Data Template)</td> <td data-bbox="529 1536 1436 1637" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	View File	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	View File								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>7</p>									

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

209

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college emphasizes the integration of crosscutting issues such as Professional Ethics, Gender Sensitization, Human Values, and Environment and Sustainability into the curriculum. Across various disciplines, students are introduced to ethical practices through assignments, and discussions. Seminars and workshops conducted by industry professionals help provide insights into maintaining professional ethics in their careers.

Gender sensitization is a core aspect of our college's ethos. Through courses in literature and history, students engage in discussions on gender roles and feminist theories.

Human values, including empathy, respect, and inclusiveness, are incorporated into the subjects. Our students actively participate in community service programs, volunteering, and outreach initiatives that foster a sense of social responsibility and compassion.

Environment and sustainability are addressed through Science departments. The institution conducts green initiatives like tree planting, waste management workshops, and promotes eco-friendly

campus policies.

Additional life skills including yoga and mental health, support the holistic development of students.

Overall, our institution strives to create graduates who are not only academically proficient but also socially conscious, ethically driven, and environmentally responsible.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

55

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
File Description	Documents
URL for stakeholder feedback report	https://www.sacollegeforwomen.in/alumnaeasociates.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.sacollegeforwomen.in/alumnaeasociates.html
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
356	

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

265

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our college assesses students' learning levels through diagnostic tests, class assessments, and regular evaluations. Based on the results, we categorize students into advanced and slow learners to offer targeted support.

For advanced learners, we provide opportunities to do research projects, and participation in academic competitions. Special lectures were also organized to challenge them further and enhance their academic journey.

For slow learners, remedial classes, personalized tutoring, and peer mentoring programs are offered to strengthen their foundational knowledge.

Through these initiatives, the college ensures that all students receive the support they need to reach their full potential.

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/maths.htm <u>1</u>
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
927	25

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college employs various student-centric methods to enhance learning experiences. Experiential learning is promoted through internships, field trips, lab work, educational tours, and projects, allowing students to apply theoretical knowledge in practical settings. We organize educational tours annually to expose students to learning environments beyond the classroom. Participative learning is encouraged via group discussions, debates and class seminars, fostering active engagement and peer interaction. Students are regularly assigned project work, which deepens their engagement with the learning content and helps develop higher-order thinking and problem-solving skills. Problem-solving methodologies, such as case studies and research assignments, are integrated into the curriculum, enabling students to build critical thinking and analytical skills.

These approaches ensure that students actively engage in their learning, making the educational process more dynamic, participatory, and impactful.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.sacollegeforwomen.in/ngc.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at our college leverage Information and Communication Technology (ICT) tools to revolutionize the teaching-learning process. By harnessing digital solutions, our educators create engaging, interactive, and personalized learning experiences.

To achieve this, we combine traditional teaching methods with cutting-edge ICT-enabled tools, utilizing platforms like: Google Meet, Zoom, Microsoft Teams, Google Classroom. Teaching strategies are tailored to meet student needs and subject requirements, blending teacher-centered approaches with student-centered methods. Our infrastructure supports this integrated approach by:

- LCD projectors and Wi-Fi connectivity in most classrooms
- Teacher-developed PowerPoint presentations
- ICT-enabled learning resources (PowerPoint, video clips, animations, and internet-sourced demos)
- Well-equipped labs
- Email, group emails, and social networking sites for communication

By integrating ICT, our teachers foster a dynamic environment promoting critical thinking, creativity, and student-centered learning. This empowers students to thrive in the digital age.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

38

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

486

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism of our college is transparent, robust, and frequent, ensuring a fair evaluation of students' performances. Students are informed about the assessment system in advance to maintain openness. Continuous evaluations are conducted through group discussions, unit tests, assignments, field visits, and seminar presentations. Regular unit tests are held as per the academic calendar, with variable weightage across faculties.

This comprehensive approach has enhanced student enthusiasm and attendance, encouraging participation in co-curricular and extracurricular activities. Faculty meetings and the guidance of our principal ensure rigorous monitoring of the internal assessment process, which is aligned with college and university evaluation standards. By adopting this well-rounded evaluation methodology, the college fosters academic excellence and holistic development, empowering students to achieve their full potential.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sacollegeforwomen.in/results.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has a transparent, time-bound, and efficient mechanism to address internal examination-related grievances. Internal and semester-end exams are conducted strictly following university policies. Students receive evaluated response scripts, and teachers address their queries and concerns. Internal marks are displayed on notice boards, and discrepancies are rectified by teachers. If issues persist, students can escalate concerns to the HOD, and representations are favorably considered, with reevaluation by another teacher if necessary. Faculty mentors provide guidance, and remedial classes are held for students requiring improvement. Students missing internal tests due to valid reasons can retake the assessment.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sacollegeforwomen.in/results.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution ensures that teachers and students are well-versed in the stated Programme and course outcomes. To foster creativity and flexibility in curriculum design, teaching-learning, and evaluation, the college emphasizes Program Outcomes (POs), Programme-Specific Outcomes (PSOs), and Course Outcomes (COs) to be followed at all levels.

Students are introduced to POs and COs through:

- Department-Wise Bridge Course

- Student Induction programmes
- Hard copies posted on notice boards

This comprehensive approach ensures transparency and clarity on program objectives, empowering students to achieve their academic and professional goals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.alagappauniversity.ac.in/links/affiliated-colleges
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the attainment of Programme Outcomes (PO) and Course Outcomes (CO) through a multifaceted approach. Programme Outcomes are assessed through factors such as placements, test results, and students' advancement to further education, as well as standardized tests administered at semester-end. The primary instruments for assessing PO and CO attainment are the Semester End Examination (SEE) and Continuous Internal Examination (CIE). Additionally, students' performance in curricular, co-curricular, and extracurricular activities, including seminars, online quizzes, daily tests, assignments, and project work, is considered. Furthermore, student feedback on the curriculum is collected and shared with department heads for discussion and potential modifications, ensuring PO and CO attainment aligns with institutional objectives.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sacollegeforwomen.in/econtent.html

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year	
249	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sacollegeforwomen.in/nirf.html
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://www.sacollegeforwomen.in/results.html	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
14	

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovation, encourages creativity and innovation among its students and faculty. Promote innovation The institution promotes innovation through academic, research, and extension activities. Encourage faculty Faculty members are encouraged to enhance their knowledge through research fellowships and training programs. Encourage students The institution encourages students to actively apply technology to solve societal needs. Organize events The college organizes awareness meets, workshops and guest lectures on entrepreneurship. Connect stakeholders The college connects all the stakeholders of innovation, including students, researchers, faculty members, entrepreneurs, and other technical service providers. Create a research Seethalakshmi Achi College for Women frames a well-defined research policy to promote research culture among students and staff. Invite experts Experts from various sectors are invited to deliver special talks and lectures.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sacollegeforwomen.in/ngc.html

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://www.sacollegeforwomen.in/faculty.html
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students are motivated from time to time to participate in several activities related to social and gender issues. These extension activities are conducted by the different cells of the college like NSS, NCC, YRC etc.,

NSS organized events like TirangaYatra, vaccination drives, and programs on Swachhta, reflecting a commitment to socialcauses and holistic development. Celebrations, including YuvaUtsav and a Unity Rally, showcased cleanliness. Initiatives encompassed Digital India and CyberCrime awareness, Slogan competition on Covid and its safety measures was organized by NSS.

NCC Cadets and NSS Students undertook cleanliness drive to clean the campus and surrounding areas. They also made neighbouring communities aware of the covid norms and safety measures.

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/yrc.html
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

314

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

314

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SeethalakshmiAchi College for Women, Pallathur is spread over an area of over 25 Acres which include built up area and garden and sports facilities.

- There are 43classrooms, 2 seminar halls with ICT facilities and 6laboratories.
- There seminar halls are fully furnished, capacious and equipped with basic audio visual devices.
- The institution has a total of 6 labs such as Computer lab, Chemistry lab, Physics lab, Zoology lab , Botany lab and an Audio Visual lab.
- It also has one sports room, Play Ground and Athletic Track for sports activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sacollegeforwomen.in/index.htm 1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college includes a large playground (Outdoor). Intensive

training is imparted under expert guidance. Each year, students of Seethalakshmi Achi College for Women achieve notable distinctions, and many of them were selected for Inter- University and National tournaments.

The Youth Wing of the college is constituted mainly to promote the artistic talents of the students by conducting various cultural activities. During the Youth Week the students get the chance of participating in cultural competitions like Dance (Single and Group), Singing, Mime, Rangoli, Vegetable Carving, Cooking, Fancy Dress, One Minute Talk, Hair Do, Mehendi etc., These competitions bring out the artists in the students. Members of the Youth Wing take the students to other institutions for cultural competitions in which students bring laurels to the college every year.

The college has facilities for organising Yoga classes and yoga training is given to all the students everyday in the morning assembly. Students are encouraged to gain credits in games like Basketball, Kho-Kho, Lawn Tennis, Table Tennis and Volleyball.

The institution enhances its sports infrastructure regularly. The Students' Union has been very active on campus and regulates the sports and cultural activities well.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sacollegeforwomen.in/yogaandmeditation.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sacollegeforwomen.in/econtent.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.87667

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management system (ILMS) The Library of Seethalakshmi Achi College for Women is automated with an integrated software called Openbibilio version 2.0 of June 1991 from the year 2017. This software enables functions such as circulation of books, Cataloging of books, Maintaining reports etc., Lists of students and staff are maintained and updated every year. Entry of students and staff is also made separately. Wifi connection is available in the library and access is given to all the staff and students. There are 19771 books, 6237 N-List journals, 160809 e-books and newspapers like The Hindu, The Express, The Dina Thandhi, The Dhina Malar etc., in the library. Students and staff are regularly using the resources in the library. Separate Registers are maintained to document the

library activities of students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.sacollegeforwomen.in/generallibrary.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.21400

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution regularly streamlines IT facilities and has established a campus wide network. A well equipped browsing facility for staff and students is offered along with excellent facilities for teaching and learning with classrooms designed to accommodate the demands of today's technological enhancements.

ICT in Pedagogies: The teaching faculty incorporates PowerPoint presentations, recorded lectures, uploaded on Google Drive, and audio/video aids into their teaching methods. Google Forms are utilized for various purposes, including gathering feedback, conducting research-based activities etc. Moreover, webinars, workshops, and outreach programs were conducted online through ICT.

Computer lab is well equipped with adequate desktops, laptops, printers, projectors, LCD projectors and microphones.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sacollegeforwomen.in/generallibrary.html

4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.87667

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution has sufficient classrooms, a few smart boards and whiteboards, furnished Science and Computer laboratories, libraries, a reading hall, and an auditorium with an LCD Projector, Desktop, Amplifier, and speaker. Various ICT tools (computers, mobile phones, and laptops) are integrated into the teaching and learning process. The equipment and devices used in the laboratories are checked outfor optimal consumption and upgraded periodically. The classrooms, staff rooms, laboratories, and library are cleansed regularly by the sweepers. The college has a team of efficient and experienced workers whomaintain the flora on the campus. Seasonal and herbal plants are sustained for a green and healthy environment.

Library: The library is the storehouse of knowledge. The resources in the form of books, journals, magazines, question banks, and college calendars are duly collected and preserved in the general

library. The books were received through an online public access catalogue in the library.

Sports : The physical directress maintains sports equipment properly and trains the students regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sacollegeforwomen.in/sports.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

150

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.sacollegeforwomen.in/yogaandmeditation.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

155

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

155

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

B. Any 3 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

104

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college revitalizes the leadership skills among the students by organizing various training programs and cell activities. The students' council is a part of the academic and administrative setup of the institution which is constituted and implemented every year. The students get observational learning in headship skills by attaining various positions like student-chairman, student-secretary, student-joint secretary, and student committee members. Students provided opportunities to anchor on-stage programs and Association Meetings.

Our institution offered co-curricular courses such as Tailoring, Beautician, Computer Education, Keyboard, Spoken English, Karate, Art and Craft etc.. for first and second-year students. Students who are in the first and third semesters must choose one of the co-curricular courses offered by our institution. It leads the way for the students to become great entrepreneurs in the future. At the end of the course, students received a course completion certificate.

Students representing various committees such as department Association, National Cadet Corps, National Service Scheme, Youth Red Cross, sports and games etc... The physical directress insists the sports secretary to select the team leader for various games.

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/cocurricularactivities.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A well implemented and registered Alumnae Association under section 10 of the Tamilnadu Societies Registration ACT, 1975 is active from 2019. Every year the meeting is organized well. Membership subscription amount has been collected from the Alumnae members and utilized for the developmental activities of the college. According to the bylaws, accounts are maintained and audited by the auditor. Alumnae Association is renewed every year. Our institution aims to foster strong bond with its alumnae. Our college recognizes the alumnae as the important stakeholders in enhancing high-quality education. They are well placed in different institutions, reputed companies, efficient entrepreneurs and also settled in different countries and make the institution proud. A great number of alumnae both Teaching and Non-Teaching

staff are recruited in our institution itself. Alumnae professionals and entrepreneurs are invited as resource persons for association meetings, sports days, cultural programs, seminars, and conferences. They play a vital role in grooming the students.

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/alumnaeasociates.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college is accomplished in planning and implementing various activities for rural students with ease, aptness, and perfection to achieve goals. The vision of our college is to empower economically challenged rural students as a dynamic persons in society. The following strategies enable the college to realize its vision: the teaching, learning, and evaluation process. Research work is monitored by the research guides. Staff members are motivated to apply for major and minor projects. Management encourages and supports the staff members to organize and participate in seminars, conferences, and workshops, publishing articles and books.

The mission of our college is to empower economically backward students in all spheres, both academically and socially. By providing them with quality and value education through curriculum, co-curricular, and service-oriented programs, thus enabling them to be self reliant.

- To offer quality education to rural girl students to enable

them to become self-employed.

- To shape rural young girls into complete women.
- To fight for rural women's self-improvement and to upgrade the economically challenged women.
- To develop self-confidence, self-reliance, courage, and good leadership qualities in young girls.
- To bring good changes in the lives of rural uneducated women through the students' higher education
- To stress the significance of human, moral, ethical, and spiritual values etc...

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/aimsandobjectives.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our institution indulges in decentralization and participative decision-making process as a regular practice. As per the University and government guidelines, the Governing Body plans its policies and reports them to the secretary. The secretary finalizes the policies and reports given by the president, the members, and the IQAC. The faculty members and the administrative staff are involved in implementing and evaluating the policies. The Academic Council is the apex decision-making authority in the College. Under the Academic Council, many committees and cells are formulated. The decentralization mechanism has evolved throughout the entire college. The principal is the coordinator of various activities. Responsibility is delegated to Coordinators and Heads of the departments. This leads to effective, transparent, progressive and participative functioning. Every committee has the independence to organize their plan and decide execution processes. The committees are responsible for admission, timetable, examination, welfare of students, and extension activities. The committee meetings are held as and when necessary.

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/organogram.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has perspective plans to accomplish overall development. In order to materialise the plans, appropriate strategies are framed by the administration both at the academic and fiscal levels and are deployed successfully. The college has proved effective in many instances. Students are always at their liberty to express their opinion on all affairs pertaining to the college. In spite of all these means, students most often opt for conveying their complaints and suggestions through the elected College Union cabinet members. They feel free to converse with the elected student office-bearers, who in turn present the matters to the principal. With due care and concern, the principal sorts out the grievances. The serious issues presented at the management's desk are analysed, and appropriate solutions are arrived at by the administrators. The college ensures that the students' grievances are redressed smoothly and timely.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sacollegeforwomen.in/consumerclub.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The apex body of our college, is the Academic Council. Its whole foundation relies on the students' council, parents, alumnae, and well-wishers. Our college is affiliated with Alagappa University, Karaikudi. The administrative structure consists of the secretary and principal, followed by the vice principal, faculty members,

IQAC coordinator, HODs, librarian, stakeholders, students' council and supportive staff. Teaching and non-teaching staff members are recruited on the basis of merit. In order to fill the vacancies, interviews are conducted. The probationary period of the recruited staff is two years. The terms and conditions for them are mentioned in their appointment orders.

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/igac.html
Link to Organogram of the institution webpage	https://www.sacollegeforwomen.in/organogram.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The schemes and plans of the college management always focus on the welfare of both the teaching and non-teaching staff. The management has undertaken a number of welfare measures for teaching and non-teaching faculty. It implements them through different modes and channels. Faculty members are allowed to attend orientation, refresher programs, and TNPSC examination duty. Casual leave, maternity leave, and medical leave are permitted. The management is always keen on strengthening the

human resources of the college, both qualitatively and quantitatively. The management seeks to increase the intake of the students in the first-year UG and PG courses every year. In accordance with the enrolment of the students, faculty members are recruited so as to maintain a good student-teacher ratio.

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/faculty.html
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college evaluates faculty members constantly. Self-assessment is done by the individual faculty. The college collects structural feedback from students on faculty's performance for further improvement and implementation. The principal evaluates the

performance of the staff at the outset of the personal interview itself. She reviews the performance of the staff through personal observation and supervision. She appreciates the faculty who performs their allotted tasks better and gives correction to those who do not. This performance appraisal helps the faculty to identify their strengths and weaknesses and take necessary corrective measures.

Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the report of the CAS committee.

On satisfactory performance, all the non-teaching staff are granted promotions and financial upgradation under the ACP scheme.

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/econtent.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly every year. A team of staff under them verify all vouchers of the transactions that are carried out in each financial year.

This audit comprises of fee collection, scholarships of the students, leave particulars of teaching and non-teaching staff members, NSS inflow and outflow money particulars, stocks and money flow from Science departments and Physical Education Department so on. Since this college is a Government Aided one, fee are collected from U.G and P.G. students by following the Government norms. External audit is done by the team members of Chartered Accountant every year. It runs in a transparent way by getting suggestions and clarifications of the Chartered Accountant. All the audited statements for the past years are uploaded in college website to maintain transparency in financial matters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

This College is Government-Aided College. Mobilization and utilization of funds is carried out in a transparent manner. Transparency comprises of budget preparation, fundmobilization, utilization and internal and external audit. The college mobilizes funds by the direction of the management. Principal monitors and maintains records for mobilization and utilization of funds. Major fund mobilization is from the grant from the management. It mobilizes funds from fee collection both Aided and Self-financing streams. It collects fund from Alumnae students, It receives donations from the philanthropists This college Students receive Government scholarships. It mobilizes funds from selling waste papers, condemned materials.

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/alumnaeasociates.html
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of this college functions and carried out its activities to ensure quality education. The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The IQAC of our college meets regularly. The IQAC committee prepares, evaluates and recommends the following works related to NAAC Accreditation.

From the relevant statutory authorities:

- Annual Quality Assurance Report (AQAR) preparation and submission.
- Self-Study Reports preparation and submission.
- NIRF, NAAC, AISHE based reports preparation and submission.

Promotion of Career Advancement Scheme (CAS) of the staff members.

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/iqac.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences. It also provides many platforms for the students to learn by doing. Through these instances of experiential learning, the students can connect theories and knowledge learned in the classrooms to real-situations. Both these events involve brainstorming,

research, critical thinking, and creativity. The staff members are motivated to develop the e-content based on the topics in the syllabus. Collaborative learning and team work stimulate the learner centered environment. Smart classrooms are a boon that enhances creative learning.

File Description	Documents
Paste link for additional information	https://www.sacollegeforwomen.in/igac.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sacollegeforwomen.in/igac.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institute performs gender sensitivity by the following measures

The institution possesses a privileged right to promote advanced technical education and to ensure womens' empowerment through

gender equality. To promote women's education, the institute makes consistent efforts. The Institute organises several training programs, seminars, workshops, etc. on gender equality and sensitization. The Institute also organises various programmes for the upliftment and empowerment of women. In addition to these, Women's Day is also celebrated every year. The Institute has taken several steps to improve campus safety and security, including the formation of the grievance cell.

File Description	Documents
Annual gender sensitization action plan	https://www.sacollegeforwomen.in/womenharassmentcell.html
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sacollegeforwomen.in/nss.html

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institute has very less impact on the environment by generating less wastage and recycling it.

(a) Solid Waste: The waste generated by all sorts of routine activities carried out in the College includes paper, food, and other materials etc. The waste is segregated at each level and source. The food and vegetable wastes from the canteen are dumped in the pit and manures are extracted and used for college

greenery.

(b) **Liquid Waste:** Liquid waste generated by the College is of two types: 1. Sewage waste 2. Laboratory, and cafeteria effluent waste, is disposed properly

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To develop religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The institution believes in equality of all cultures and traditions which is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background we do not have any intolerance towards cultural, regional, communal, socio economic and other diversities. The college and its staff jointly celebrate the cultural and regional festivals, like Saraswathy Pooja, Aayudha Pooja, Pongal festival, Teacher's day, orientation and farewell program, Induction program, oath taking, tree plantation, Women's day, Yoga day. Motivational lectures of eminent persons of the field are arranged for all-round development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The mission and vision of our institution aim to foster communal harmony, justice, equity, and constitutional morality, while

acknowledging social plurality and diversity. We organize sessions on civic values, rights, duties, and responsibilities, inviting eminent scholars to lead these discussions, with the support of NSS, NCC, RRC, and YRC.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sacollegeforwomen.in/yrc.html
Any other relevant information	https://www.sacollegeforwomen.in/rrc.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college actively promotes diversity and inclusion by embracing students from various backgrounds. It raises awareness about prejudice and discrimination through the celebration of festivals from different regions and religions, highlighting the diverse

food, music, and attire from across the country. Additionally, all national days are observed with great importance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices for college involve a combination of academic excellence, student support, and operational efficiency.

1. **Innovative Teaching Methods:** Encourage faculty to adopt blended learning, experiential learning, and technology-enhanced teaching methods to engage students actively.

2. **Research and Development:** Foster a research-oriented culture with ample resources for faculty and students to conduct research, publish papers, and collaborate through MOU with industry or other institutions.

File Description	Documents
Best practices in the Institutional website	https://www.sacollegeforwomen.in/econtent.html
Any other relevant information	https://www.sacollegeforwomen.in/cocurricularactivities.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution provides an exclusive environment to foster inclusivity, creativity, and focused learning. These environments are carefully designed to meet the diverse needs of students of

various regions offering spaces for collaboration, innovation and personal growth.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Implementing innovative teaching methods to ensure academic excellence.
- Organizing job opportunity programs to enhance student employability.
- Offering various student-centric initiatives to support holistic development.
- Delivering health-oriented programs such as yoga and meditation to promote awareness of health and hygiene.