



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SEETHALAKSHMI ACHI COLLEGE FOR WOMEN
Name of the head of the Institution		Dr .S.Ramuthai
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04565290611
Mobile no.		9443494176
Registered Email		iqacsac20@gmail.com
Alternate Email		ramasamynagesh@gmail.com
Address		Trichy Main Road, Pallathur
City/Town		Pallathur
State/UT		Tamil Nadu
Pincode		630107
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr.R.Nageswari
Phone no/Alternate Phone no.	04565283101
Mobile no.	9443494176
Registered Email	nageshperumal@yahoo.com
Alternate Email	ramasamynagesh@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.sacollegeforwomen.in">http://www.sacollegeforwomen.in</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.sacollegeforwomen.in">http://www.sacollegeforwomen.in</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.66	2011	30-Nov-2011	29-Nov-2016

<b>6. Date of Establishment of IQAC</b>	01-Dec-2011
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Intellectual Property Rights	30-Nov-2019 1	55

L::asset('/', 'public')/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/.\$instdata->upload\_special\_status)}}

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr.A.Ananthavalli	Central Institute of Indian Language	GIA	2020 365	30000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

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**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- To organize ICSSR workshop.
- Plan to give skill training for women students.
- Plan to conduct TNPSE group awareness program and GST.
- Plan to conduct discussion on Budget.
- Plan to conduct meeting on National Economic Policy(NEP).
- Plan to conduct Quality Quest (QQ).

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Gender Equity Consciousness	Orientation programme on Social awareness for first year students
Universal values	Special Lecture on Safety of Women
Universal values	Prevention of violence against Women

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	21-Jan-2020
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the curriculum designed by Alagappa University Karaikudi. The Board of Studies of Alagappa University prepare curriculum for the concerned subjects. The college receives regular updates of Curriculum through letters and emails from the university regarding the changes or modifications in the curriculum. The faculties receive all sorts of support from the university and college to understand the curriculum. Each department sets their own Vision and Mission which matches with the institutional Vision and Mission. The Vision and Mission of both departments and the institution are set for the betterment of the students. At the beginning of every academic year the college chalks out an academic calendar which shows precisely the schedules for exams, events etc., and ensures systematic curriculum delivery based on the guidance of the principal of the college. Each and every department sets the time table schedule of each subject for teaching which includes lecture hours. The heads of the departments conduct academic planning meeting to plan and organise the schedule of lectures and distribute the syllabus among the faculty members of their departments. The workloads of each and every staff are recorded along with their willingness letters. The faculty members are instructed by the Heads of departments to complete the syllabus within the stipulated time the proper delivery of the curriculum by the staff is keenly observed and supervised from time to time. If any lagging is found the Heads of departments take necessary actions to keep pace with the prescribed schedule. To enhance the curriculum delivery course file is being prepared by the staff at the beginning of each semester. This course file includes workloads, timetable, course outcomes, course objectives, content topics-unit wise, reference books and the expected outcomes from students. It gives an insight how the lecture class will be handled throughout the semester. To promote the knowledge of the students, books are prescribed. As per the requirement, new books are ordered with the concern of subject teachers and students for implementation of Curriculum.

Language papers such as Tamil/Sanskrit and English, Core Papers, Allied Papers and Interdisciplinary Skill Papers such as Effective Employability skills and Competitive Examination Skills are effectively delivered by multiple choice questions, group discussion, seminars and invited lectures. Internal tests and model exams are well planned and executed before final examination. Two internal tests as regulated by the university are being conducted for a semester. Model examination is also conducted to prepare and train the students to face semester exams. In each department PG Association meetings are conducted every year. Invited talks are arranged to motivate and enlighten the students. COP program is functioning in the college as guided by the University Grants Commission. In Science departments the students are taken for industrial visits. Extension activity and Heritage and Tourism papers are part of the curriculum which open up a wider scope of learning. The course objectives and course outcomes are analysed and remedial measures are implemented through effective remedial coaching to arrive at optimal outcomes.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally with GST	Nil	07/12/2020	30	To develop skill on GST	Entrepreneur
Entrepreneurship and Skill development training Programme	Nil	19/12/2019	2	Focus on employment	Entrepreneur

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	41	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Quantitative Reasoning	02/12/2019	42
Human Rights	12/03/2020	34
Solid Waste Management	03/12/2019	46

Fundamentals of Community Health and Yoga	03/12/2019	43
Archives Keeping	03/01/2020	43
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Extension Activities	30
BSc	Field Trip	54
BCom	Field Trip	51
BSc	Swacch Bharat	50
BSc	Field Trip	60
BSc	Field Trip	60
BA	Field Trip	28
BA	Field Trip	70
BA	Field Trip	75
BA	Field Trip	115
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback forms are prepared by the subject teachers with necessary questionnaires. It can use to gather data about the teaching methods students understanding performance or an individuals conduct. These forms can help the teacher to change their teaching pedagogy and reach out students need. Each and every semester subject teachers create and gather relevant information from the students. It helps to understand the expectations and difficulties of the students. Feedback helps all individual students to understand the subject they are studying and gives them clear guidance on how to improve their learning procedure. Feedback can help students improve confidence, self-awareness and enthusiasm for learning what they are being taught. A feedback form is a way to collect opinions from the students. The goal is to gain a better understanding, improvement and satisfaction from both end. Faculty feedback from the students for the respective course is taken twice in a semester on various teaching and learning aspects. Feedback of the students help the subject teacher to listen actively to the expectations of their students, It helps the teacher to analyze, and then thinking of the best possible solution to perform better. It provides positive criticism and allows to see what everyone can change to improve their focus and results. It brings people together and creates a</p>

healthy communication flow. Effective feedback provides specific guidance on how to improve learning outcomes. It enables the student to think about their learning process. It kindles their reading habits also.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Mathematics	36	18	12
MA	English	36	10	8
BSc	Zoology	44	67	43
BSc	Botany	44	55	45
BSc	Chemistry	44	138	44
BSc	Mathematics	44	71	42
BCom	Commerce	69	51	51
BA	Economics	60	50	43
BA	History	60	71	44
BA	English	69	79	48
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	380	20	37	0	15

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
52	52	5	4	4	5
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Each and every semester fifteen to twenty students has been allocated to every staff members to monitor the students' performance, discipline and other activities. Internal marks, semester marks of the students has been sent to the parent once the results published from the University. Followed it, Parent Teachers Meeting has been conducted to discuss the students' performance their weakness and strong areas has been brought to limelight. Parents are asked to monitor their ward in close quarters so as to help the student to shine both academic and non-academic activities. Staff – in – charge of each subjects gives assignments and seminars to the students to

earth out their talents in speaking and writing skills.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1023	49	1 : 21

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	5	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. R. Ananthaselvi	Associate Professor	Hargovind Khorona best Scientist award
2019	Dr. R. Ananthaselvi	Associate Professor	Senior Faculty Award
2019	Dr. R. Nageswari	IQAC / CIQA coordinator	Best researcher Award
2019	Dr. T. Eluvakkal	Associate Professor	Best Scientist Award
2019	Dr. H. Faritha Begam	Assistant Professor	Hargovind Khorona Best Young Scientist Award
2019	Dr. V. Pradeepa	Assistant Professor	Tamil Thendral Award

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	311	even/odd/2020	17/03/2020	12/10/2020
MA	301	even/odd/2020	17/03/2020	12/10/2020
BSc	126	even/odd/2020	17/03/2020	12/10/2020
BSc	125	even/odd/2020	17/03/2020	12/10/2020
BSc	124	even/odd/2020	17/03/2020	12/10/2020
BSc	121	even/odd/2020	17/03/2020	12/10/2020
BCom	151	even/odd/2020	17/03/2020	12/10/2020



BA	158	even/odd/2020	17/03/2020	12/10/2020
BA	111	even/odd/2020	17/03/2020	12/10/2020
BA	103	even/odd/2020	17/03/2020	12/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal exams in each and every subjects has been conducted by the subject teachers every semesters. It helps the teachers to monitor the students' abilities, caliber, their understanding, and retention capacities and so on. Teachers can locate the weak students and give additional training before they take up their final examinations. It can also alert the parents to give proper and additional care to their ward initially. Internal marks has been allotted for twenty five marks. It carries two tests with fifteen marks each and one assignment for five marks and one seminar for five marks. Students who secured poor marks are asked to write their internal exams again. Re-tests and periodical assignments will be given to the weak students so as to get pass marks in University examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

It is the custom of institution to follow the Academic Calendar. Committee has been framed for the preparation and dissemination of information then and there. The committee is headed by Principal and Senior staff are the members. Before the commencement of Academic year the committee prepares the Academic Calendar. It has total no. of working days for both Odd and Even Semesters. Particulars of Teaching and Administrative staff members are updated in it. It mentions the schedule of internal exams, Model exams, college opening and closing date very clearly. Important events to be celebrated are mentioned in it. Time-table is uploaded on the website and displayed in the respective department notice boards. Every year one department has been assigned the duty for preparation of calendar. It is embedded with special anecdotes and value sayings of the socially superior people.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sacollegeforwomen.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
103	BA	English	46	46	100
158	BA	Economics	28	28	100
111	BA	History	34	34	100
151	BCom	Commerce	50	50	100
121	BSc	Mathematics	46	46	100
124	BSc	Chemistry	39	39	100
125	BSc	Botany	42	42	100

126	BSc	Zoology	29	29	100
301	MA	English	11	11	100
311	MSc	Mathematics	27	27	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sacollegeforwomen.in/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	GIA, Mysore	0.3	0.3
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Gender Champion -2019	Economics	14/09/2019
Styles of Temple Architecture and Cultural Art of Tamilnadu	History	14/12/2019
Lecture Series Programme on Quality Publication and Citation Matrix for Social Science Research	Economics	08/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NCC- Captain	Dr. R. Ananthaselvi	DGNCC	10/07/2019	Professional
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathematics	6	0
National	Botany	2	0
National	Zoology	2	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	1
Mathematics	3
Botany	10
History	13
Economics	7
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Emerging Trends of Foreign Direct Investment on Various Sectors in India	Dr. R. Nageswari	IJRTE	2019	0	Seethalakshi Achi College for Women, Pallathur	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	8	26	17	10
Presented papers	32	17	0	0
Resource persons	0	3	4	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mega- eye camp	Lions Club Aravind Eye camp	15	40
Awareness on Drug Abuse	Government Hospital, Pallathur	15	100
Veeramuthupuram-Pallathur	0	4	50
Kothari, Pallathur	Pallathur Panchayath	5	90
YRC	0	3	50
YRC	Alagappa Government Arts College, Karakudi	3	100
Dengue Fever Awareness YRC, NSS, NCC	0	10	100
Leporacy Awareness	0	15	300
Geneva Convention Day	0	52	275
Blood donation	Government Hospital, Karaikudi	9	40
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nilavembu	NSS	Dengue	6	320

Kudineer		awareness		
Swachh Bharat	Panchayat Raj	15 Day Activity	5	90
AIDS awareness	NCC	Meeting	5	90
Gender Champion Programme- 2019	SA College	Programme	10	150
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Workshop/Seminar	100	Zoology	2
Workshop	100	ICSSR (Economics)	1
Workshop	70	WTC	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MOU	Field on the job training	AVN Ayurvedic Formulation Pvt,Ltd, Madurai	01/01/2019	31/12/2020	100
MOU	Field on the job training	Alagappa Arts College, Karaikudi	01/01/2019	31/12/2020	150
MOU	Tally	Computer Institute of Karaikudi	01/01/2019	31/12/2020	200
MOU	To promote academic and Research activities	Sree Sevugan Annamalai College, Devakottai	01/08/2019	31/12/2020	150
MOU	To enhance the scientific knowledge to develop Entrepreneur Skills	Shangai Jin Tong University, School of Medicine, Shanghai China	01/01/2019	31/12/2020	150

MOU	To enhance the scientific knowledge to develop Entrepreneur Skills	Tamilnadu Scientific Research Organization, Pudukkottai	01/01/2019	31/12/2020	150
MOU	To enhance the scientific knowledge to develop Entrepreneur Skills	Annai Shree Parvathi Trust, Karaikudi	01/01/2019	31/12/2020	150
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Sri Sevugan Annamalai College- Devakkottai	06/06/2019	National Conference	184
Alagappa Arts and Science College	14/12/2020	To enhance scientific knowledge, to develop entrepreneurial skill	100
Alagappa Arts and Science College	31/05/2019	To enhance scientific knowledge, to develop entrepreneur	150
Thiruvallvar Educational Rural Development Center	22/05/2019	To enhance scientific knowledge, to develop entrepreneur	100
AVN Madurai	20/08/2019	Industrial Visit	150
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#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing

Seminar Halls	Existing
Laboratories	Existing
No file uploaded.	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2023

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19116	845155	376	170623	19492	1015778
Reference Books	218	64543	22	11662	240	76205
Journals	103	318530	0	0	103	318530
e-Books	160809	Nil	Nil	Nil	160809	Nil
No file uploaded.						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	30	1	1	0	0	1	4	3	0
Added	0	0	0	0	0	0	0	0	0
Total	30	1	1	0	0	1	4	3	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

3 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Dr.A.V.Kiruthika	<a href="https://www.youtube.com/watch?v=IrPYip4">https://www.youtube.com/watch?v=IrPYip4</a>

	<a href="#">r09w</a>
Dr.A.V.Kiruthika	<a href="https://www.youtube.com/watch?v=z2VydPiQXgs">https://www.youtube.com/watch?v=z2VydPiQXgs</a>
Dr.A.V.Kiruthika	<a href="https://www.youtube.com/watch?v=THCI1sv0OUo">https://www.youtube.com/watch?v=THCI1sv0OUo</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>No Data Entered/Not Applicable !!!</b>			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Systematic and periodic maintenance has been implemented to ensure the proper operation of electronic devices, lab objects, computers, generators, and so on. Cleanliness and hygiene of water tanks, bathrooms, and other facilities Facilities are regularly maintained. Teachers committees have been formed to take stock and verify the articles of all kinds on the premises to replace the unusable with the good ones. Sports Committee membered with teachers extends their active support to partment of Physical Education in conducting various sports and games for students leading to the Sports Day Celebrations.</p> <p style="text-align: center;"><a href="http://www.sacollegeforwomen.in">http://www.sacollegeforwomen.in</a></p>
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#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Guidance for Competitive Examination	26/08/2019	100	SAC
Civil Service Awareness cell inagurated	01/10/2019	500	SAC



Quality Quest Nobel Erudite Seminal Talks	04/01/2020	300	SAC
Skill Enhancement Talk	29/01/2020	150	SAC
Remedial Coaching	03/09/2019	300	SAC
Bridge Course	17/07/2019	250	SAC
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Basket Ball	University level	12
Badminton team	University level	10
Sports- running	State	2
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

This gives a unique experience to the students giving expression to their cultural stamina. All Department Association, Cultural Committee, NCC Committee, NSS Committee, Sports Committee, Youth Welfare Club, Eco Club, Women Harassment Cell, etc. have given significant space and role to the students. NCC cadets play significant role in the celebration of National Days. NSS volunteers volunteer the services in organizing Blood Donation Camps, various awareness programmes, caring adopted villages, etc. Eco Club are always on the resolve of keeping the campus green admiring. The members enriched with such soft skills influence seamlessly other fellow students with the personality skills earned. The academic departments leave it to the students the responsibility of leading programmes and activities related to the Department Association with teachers in the backdrop to guide them. Such measure trains the students on various Life skills. Students with cultural potentials are identified through Youth Welfare wing to participate in the cultural events conducted in other institutions. The role of students in Sports Committee is even more crucial in the conduct of inter-departmental sports and games events. Students take active part in the management of seminars, conference.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association is formed in order to support a network of former graduates. They help to raise the profile of the college. The Alumni promotes the students' satisfaction for the institution. Alumni Association plays an active role in mentoring the students. They also play a significant role in contributing scholarships to deserving students. Leveraging the Alumni Community is a win-win situation for both the Institution and the Alumni. The esteemed Alumni association of Seethalakshmi Achi College for Women was registered on 30th July 2019. The Alumni Association immediately planned to conduct a 'Mega Alumni Meet'. The process was little lengthy but the technology makes us stay connected with the students. They collected all the data of the out gone students. Many of the Alumni of our esteemed institutions are well placed. Many are working as academicians. On 14th December 2019, a 'Mega Alumni Meet' was held in our college .Most of the renowned Alumni turned up for the Alumni meet. They were honoured by the College Management with pride. They addressed the gathering and they expressed their gratitude for their staff and

college .It was wonderful. Nearly 500 Alumni members from all the departments participated in the Alumni Meet. It was really awesome to look at the huge gathering. They shared a lot about their 'past' memories. They also focused on the ways of improvement of the college, career guidance and coaching for the Competitive Exams. They also discussed about the infrastructural needs of the College. They offered their feedback about the programme. On 29th February 2020, Commerce department of our college along with the Alumni association conducted a 'Silver Jubilee Alumni Meet' for the batch of 1992 to 1995. It was really astonishing because most of them participated. 55 members participated in the Alumni Meet. All of them came with their family members. They honoured all their staff members with a shawl and memento. Their staff members also presented gifts and memento for their students with lot of fondness. They shared a lot about their field of study, Current trends in education, scope of future for the 'commerce', the ways of improvement of the College infrastructure. Alumni Association also takes care of the greenery in the college campus. Since many of our trees in the college campus got uprooted in Ghaza Cyclone, our college Alumni takes tremendous efforts to grow many trees. The Alumni association protects all the trees in our college campus and maintains it. They take care of the college environment. They motivate the students to plant more saplings and maintain it. Thus our College Alumni Association within a short span of one year spears itself with extra care and nurture of the 'College Community' which is highly appreciable.

5.4.2 – No. of enrolled Alumni:

417

5.4.3 – Alumni contribution during the year (in Rupees) :

98100

5.4.4 – Meetings/activities organized by Alumni Association :

1. A 'Mega Alumni Meet' was held on 14.12.2019. 2. A 'Silver Jubilee Alumni Meet' was organized by the Commerce Department along with the Alumni Association which was held on 29.02.2020. 3. A Special Alumni meet was organized by Zoology Department on 14.12.2019

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Academic functioning : The college inculcates the culture of collective responsibility amongst its faculty members and the constitutive departments. The college delegates authority and provides operational-autonomy at various levels. Under the supervision of Principal, the Vice-Principals and Heads of the Departments are empowered and the departments are provided academic autonomy a concrete step towards effective decentralized governing system. Each department is given freedom to prepare its academic planner and schedule of activities, Time-table, designing and assigning of student projects, to conduct workshop/hands-on-training programs/guest lectures on areas prioritized by the departments.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission committee has been formed to scrutinize the process of admission. The admission process springs during the month of May. Applications forms are distributed in the office. The college ensures the rules, regulations and eligibility criteria prescribed by the government /Alagappa University adhered to. Information regarding admission process, programmes offered etc., is computerised. A prospectus that highlights the details of various programmes offered by the college is prepared every year prior to the commencement of admissions. Scholarship/Commission are provided to students based on the norms specified the brochure
Industry Interaction / Collaboration	Placement cell of College has Organized Placement Drive with Different Companies. Besides that workshops and interactions are planned and organized with students and teachers to enhance employability skills among the students. Our Alumni's are working on posts in Corporate and Industries they also Provide Guidance to Current Students, College have Entrepreneur cell and activities Conducted through this cell. College willing to start our own Incubation Centre for our Students.
Human Resource Management	Strengthening of performance appraisal system Conducting Faculty development programs and encouraging participation in workshop, conference etc.
Library, ICT and Physical Infrastructure / Instrumentation	To increase the usage of library and to motivate the faculty and students in the following activities are initiated Students using the department library after the working hours.
Research and Development	Research work monitored by the research Committee Staff members are motivated to apply for major and minor projects Management insist the staff members to participate in seminars, conferences, workshops etc., Apart from our regular academic work, we indulge ourselves in various activities for the welfare of the students. Faculty members are constantly encouraged to participate and present papers in workshop, seminar and conference etc. there are in total 4 faculty members as

	research guides under whom they are 13Ph.D research scholars pushing their research work. English department of our institution is recognized as a research department The institution is known for its research and department activities
Examination and Evaluation	Principal, and Vice-Principals collaboratively conduct meetings and workshops for faculty members and staff of the College for smooth functioning of examinations and evaluation process. Information regarding supervision duties, rules of answer sheet valuation is intimated timely to all the staff members of the College. Internal examinations are also conducted. Students are shown their internal exam answer sheets as well to maintain transparency.
Teaching and Learning	The management of the College ensures a proper teaching learning environment. For this a College Feedback Committee has been formed that gives a detailed online feedback received from the students regarding teachers' efforts in classroom teaching. These reports are shared with the teaching staff of the College from time to time. Based on the feedbacks, concerned teachers are guided and suggested to take practical's, Add on, bridge courses, ICT based teaching and other methods to improve and enhance teaching-learning process.
Curriculum Development	All undergraduate and post graduate courses run by the College follows the curriculum of Alagappa University, skill based courses. Skill based courses are designed and planned under various departments keeping in view the demographic diversity and socio-economic background of the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<b>No Data Entered/Not Applicable !!!</b>	

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

No Data Entered/Not Applicable !!!

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	10/06/2019	09/07/2019	30
Refresher Course	2	23/10/2019	15/11/2019	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF Schemes	PF Schemes	Government Scholarship Schemes

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute maintains finance and accounts systematically. Management takes periodic review of financial position of the organisation. Institution conducts external financial audits regularly by JD office Madurai. External audit is conducted after end of accounting period. Queries and suggestions are resolved satisfactorily. The institute also ensures timely submission of audited utilization certificate to various funding agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

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6.4.3 – Total corpus fund generated

1900

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	JD Office, Madurai	No	Nil
Administrative	Yes	JD Office, Madurai	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent- Teacher Meet is conducted to provide feedback related to academic aspects Career plan is discussed with the parents. Necessary steps are taken by the department after analysing the feedback. PTA arrange s a general meeting for the student of social science and arts. The fresher are informed about the history of the college, the facilities available and the dos and donts which are to be followed strictly. At the beginning of every academic year, the PTA meeting each semester to discuss the performance and attendance of their children. A student found violating the college rules and regulation are asked to bring their parents, proper counselling is given to the students. Parents interact with faculty. They play a supportive role in the progress of the institution and their wards.

6.5.3 – Development programmes for support staff (at least three)

Lab safety measures awareness programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

In-house FDP on Revised Accreditation Framework • Founder College for IQAC Cluster • Signing of MoU with concurring institutions

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme				
			Female	Male
International Womens Day	09/03/2020	Nil	800	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree Plantation, Solid waste management, Recycling waste and vermicompost.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student	05/07/2019	The code of conduct for the examination system and general discipline is contained in the college handbook. Students must closely adhere to the code of behavior outlined in the handbook.
Student	Nil	Youth week was celebration in the month of Janaury

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	Nil	600
Youth week celebrations	08/01/2020	10/01/2020	900
Pongal celebration	13/01/2020	Nil	900
National Youth Day	04/07/2019	Nil	600
No file uploaded.			



7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Botanical Garden to represent biodiversity. 2. Drip irrigation and sprinklers for watering the garden and campus plants. 3. Rainwater harvesting. 4. Herbal Garden. 5. Energy efficient light (LED). 6. Safe disposal of laboratory waste.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Inculcating a value system among the student communities promoting the use of ICT technology to initiate collaborative activities with other colleges, NGOs etc to introduce more extra curricular activities

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sacollegeforwomen.in/>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our Curriculum prepares students for further study and ongoing learning. It develops deep thinkers with creative minds with responsible attitudes. Expose students to a range of valuable learning experiences. Student centered learning is focused. Efforts are being taken by the teachers to make the students avail for the community scholarships. Scholarships are disbursed to the students of the underprivileged section. Tutor Ward System and Mentor system is followed with at most care. Our Institution has MOU's with other reputed educational institutions .Thus it promotes the exchange of knowledge, research and innovation and equips students with the skills needed to meet ever changing social needs. Enables personal accomplishment, constructive public engagement and productive contribution to the society. Add on Courses and Value Added Courses promotes and enables skills and moral values. Co-Curricular courses are been conducted to refresh the minds and to enable the skills. Library is well equipped with modern technology. Our College library has a good collection of rare and old books. The new books are also added according to the need of the hour. Residential Hostels are safe and well maintained. The Laboratories are well equipped with demonstrable working models. Our placement cell offers campus interviews from various sectors. Thus enables job opportunities for our students.

Provide the weblink of the institution

<https://www.sacollegeforwomen.in/>

## 8.Future Plans of Actions for Next Academic Year

To continuously Innovate, Introduce new, job oriented, skill development courses and remain relevant to the changing needs of the stakeholders. 3. Introducing digitalized courses such as digital economy, digital business, Digital marketing, E-commerce, digital governance, data science etc., 4. Usage of e-resources in all the academic departments. 5. To make available all Information online on the College web-site relating to Admission, Examinations, Courses, Rules, Committees, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, Others 6. To encourage faculty to Organise Faculty Improvement Programmes, National and International seminars, Conferences and workshops. 7. Promoting collaborations for Academic Interaction and Research Resource Exchange. 8. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online 9. Digital Content in the form of Video Lectures,

Study Notes, etc. to be made available on the web-site by Teachers 10. Digitisation of Research Papers published by Staff Members and of Papers presented during the Conferences hosted by the College 11. Faculty members shall be encouraged to create blogs to enable students to communicate their doubts, give feedback, suggestions, etc. 12. To make available Resources for use by Researchers at the Research Centre 13. To increase various Health Care Programmes by the college in collaboration with Local Community, Non-Governmental Organizations and several Government organizations through our college's Youth Red Cross and NSS Units. 14. Preparing to get MoU's by each academic department for student and faculty exchange. 15. To ensure a plastic free and Junk food free campus and make the campus eco- friendly To continuously Innovate, Introduce new, job oriented, skill development courses and remain relevant to the changing needs of the stakeholders. 3. Introducing digitalized courses such as digital economy, digital business, Digital marketing, E-commerce, digital governance, data science etc., 4. Usage of e-resources in all the academic departments. 5. To make available all Information online on the College web-site relating to Admission, Examinations, Courses, Rules, Committees, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, Others 6. To encourage faculty to Organise Faculty Improvement Programmes, National and International seminars, Conferences and workshops. 7. Promoting collaborations for Academic Interaction and Research Resource Exchange. 8. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online 9. Digital Content in the form of Video Lectures, Study Notes, etc. to be made available on the web-site by Teachers 10. Digitisation of Research Papers published by Staff Members and of Papers presented during the Conferences hosted by the College 11. Faculty members shall be encouraged to create blogs to enable students to communicate their doubts, give feedback, suggestions, etc. 12. To make available Resources for use by Researchers at the Research Centre 13. To increase various Health Care Programmes by the college in collaboration with Local Community, Non-Governmental Organizations and several Government organizations through our college's Youth Red Cross and NSS Units. 14. Preparing to get MoU's by each academic department for student and faculty exchange. 15. To ensure a plastic free and Junk food free campus