



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SEETHALAKSHMI ACHI COLLEGE FOR WOMEN
Name of the head of the Institution		Dr .S.Ramuthai
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04565290611
Mobile no.		9443494176
Registered Email		iqacsac20@gmail.com
Alternate Email		ramasamynagesh@gamil.com
Address		Trichy Main Road, Pallathur
City/Town		Pallathur
State/UT		Tamil Nadu
Pincode		630107
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr.R.Nageswari
Phone no/Alternate Phone no.	04565290611
Mobile no.	9443494176
Registered Email	ramasamynagesh@gmail.com
Alternate Email	nageshperumal@yahoo.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sacollegeforwomen.in
4. Whether Academic Calendar prepared during the year	No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.66	2011	30-Nov-2011	29-Nov-2016

6. Date of Establishment of IQAC	01-Dec-2011
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

L::asset('/', 'public')/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status)}}}

No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.
--

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
<ul style="list-style-type: none"> • IQAC motivated the faculty members to prepare digital learning materials for some courses. • Academic audit, Administrative Audit and Gender audit done. • Stakeholders' network established through parent/ teacher/ student /alumni meetings, voice mail and WhatsApp groups. • Promotion of research and exchange of information and findings through participation of faculty members in conference/seminar / workshop/ invited lecture and guide research students • Motivated Faculties to prepare enotes and uploaded in the College Website. • Established OBC and Minority cell.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
--

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View Uploaded File	

14. Whether AQAR was placed before statutory body ?	Yes
--	-----

Name of Statutory Body	Meeting Date

The Management	22-Jun-2018
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	07-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College ensures a system of participation management whereby information flow and decision making processes are systematized and channeled through all key constituents of the College. The suggestions given by the Governing Body, the Management Committee and the Finance Committee are implemented by the various administrative offices, under the leadership and guidance of the Principal. The Heads of departments ensure the smooth functioning of the activities of the department in collaboration with other members of the department. Regular meetings of the Staff Council are held to discuss and decide on matters relating to academics and administration. For the smooth and effective functioning of the College, interactions with stakeholders comprising of faculty, parents, alumnae and the students, are regularly organised. Feedback received from faculty, students, alumnae and other stakeholders are considered for continuous review and revision which are relevant to the changing needs of higher education.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

All the programmes taught in the college are following the syllabus prescribed

by Alagappa University and hence, all the departments are required to implement the syllabus of the Alagappa University. Depending on our resource potentiality, institutional goals and concern towards the students, we impart quality education. The institution has developed a structured and effective implementation of the curriculum. The timetable is drawn up in a detailed manner to carry out the academic activities and pedagogical practice such as theory, practical classes etc., Separate time table is drawn for the co-curricular purposes for example remedial coaching, value added, add-on and COP classes thereby ensuring a balance between the different types of engagement a student is expected to participate in HOD 's meetings are held once in 15 days Head of the department discusses the action plans to arrive at an optimal result in an effective way. The Department of English and Research Centre strives for effective curriculum delivery through innovative methods and including them in classrooms according to a set of teaching plans based on the academic calendar. The plans consists of detailed apportionment of the syllabus among all the faculty of the department. The appropriation is done democratically through discussion among all the faculty in department meetings.

All the Faculty members are asked to frame a detailed course file which includes work loads of each and every faculty, courses outcomes, course objectives, content topic, lesson plans reference books and the j outcomes from the students. It gives an insight into how the lecture classes will be handled throughout the semester. Faculty members take utmost care to complete the syllabus in time. Projects, class tests and internal assessments comprise the formal evaluative process, but students are encourage to taking remedial class after completion of internal examinations to booster students preparedness before University examinations. Periodical meetings of the department with Principal and Parent -Teacher meeting are other forums where progress of the delivery of curriculum is regularly monitor and necessary courses were initiated. The. department is well equipped with virtual class rooms, audio -visual and other ICT facilities which are extensively used by teachers in day to day teaching to make delivery of the curriculum attractive to students. Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars. Special lectures delivered by eminent scholars on topic related to the curriculum, further intensify students; learning experience. English Literary and invigorate the learning's and PG Association Meetings are conducted every year to promote and invigorate the learning spirit of the students. Science the institution specializes in the Humanities and the social science and research the department pays much attention to experimental learning like participating and presenting papers in National and International Conferences ad seminars, visits to nearby villages as an extensions activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Food preservation and Processing methods	Nil	02/07/2018	45	Entreprene urship	Nil
Latex- A Mathematical Software	Nil	12/12/2018	90	Employabil ity	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	304	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Solid Waste Management	03/12/2018	37
Fundamentals of Community Health and Yoga	02/01/2019	42
Consumer Rights	03/12/2018	43
Human Rights	03/09/2018	22
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback form/formats are designed for the stakeholders. This includes faculty feedback, alumina feedback, student feedback, course exit survey, etc. Faculty feedback from the students for the respective course is taken twice in a semester on various teaching/learning aspects and it is analysed by the HODs and corrective measures if any, are informed to the respective faculties for further improvements. Course feedbacks are taken to analyse the understanding capability of the students. Feed back about the infrastructural facilities are</p>

taken from the final year students at the end of the program for improving the lab facilities, if any. The feedback so obtained is analysed for further improvement. Feedback from the parents is taken by interacting with them during Parent Teacher Meet. Feedback is taken from alumni for suggestions or improvements in the curriculum. Feedback from the final year students is taken for their suggestions in improving the curriculum and it is conveyed to the BOS of the respective programmes of Alagappa University. Feedback from faculties is also taken for their suggestions in syllabus revision. We have a system of taking feedback from students on infrastructure and also subject wise teachers. This is a feedback on 5-point scale, which measures parameters like Subject knowledge, Expression, Teaching aids used, methodology, punctuality, accessibility, dedication towards teaching etc. which is analysed by our management for taking appropriate decisions for improving the infrastructure and also quality of teachers. The alumni feedback and exit feedbacks are taken from all students. From these forms we are able to make out whether the proper teaching learning process is in place. Also, this process enables the institute to make possible improvements in the areas where ever necessary. The feedback is taken from students in order to analyse and implement as per their needs. Also, feedback is taken from experts and external examiners on quality of our students. Based on the above feedbacks and suggestions received we take corrective actions to complete the loop.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	69	70	36
BSc	Chemistry	46	85	34
BCom	Commerce	69	161	48
BA	History	66	81	51
BA	Economics	60	41	42
BSc	Zoology	46	51	30
BSc	Botany	46	46	34
MSc	Mathematics	36	31	27
BSc	Mathematics	46	96	39
MA	English	36	16	12
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	353	39	53	0	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
53	50	3	3	3	50
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teaching experience is made by lively by adopting students-centric method. In these methods, students are involved to participate in teaching learning process by presenting papers, taking seminars, group discussion, project work, field work visit, industrial visit, debates, seminars, paper presentation. These methods will enhance the learning experience Secretaries and members for various programs that enhance teaching-learning process. Free internet access in the library helps students to develop the habit of self learning in a group. The following students-centric methods are adopted in the departments for enhancing the teaching-learning process. Group discussions: Group discussions in the classroom make students to activity participate to deliver their opinions and suggestions. Hence, students are encouraged to participate in discussions in all course in the classroom. Such discussions enhance their soft skills, learning experience, and current knowledge. Debates: To take class room discussion to the next level, students are encourages to debate on given topics students come with different opinions in the debate and the argument. This enhance the teaching learning process in a better way. Laboratory Experimental Learning: Imparting practical knowledge plays a vital role in the curriculum. Hence, all science students are exposed to laboratories. Scientific validation through experimentation enhances the learning environment of the institution. Such enhanced learning imparts knowledge and inculcates scientific temperament in them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1214	50	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	9	4	9	44

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.Vennila	Associate Professor	Creative Director
2018	Dr.T.Eluvakkal	Associate Professor	Senior Scientist
2018	Dr.P.Abirami	Assistant Professor	Senior Scientist
2018	Dr.S.N.Rajeswari	Assistant Professor	Young Scientist
2018	Dr.K.PaulPriya	Assistant Professor	Young Scientist

2018	D.H.FarithaBegam	Assistant Professor	Perasiriyar Rathna
2018	D.H.FarithaBegam	Assistant Professor	Asiriyar Paniye Arapani
2018	Dr.RC.ShellaRoyappa	Associate Professor	Best Faculty
2018	Dr.S.Padmini	Associate Professor	Perasiriyar Mamani
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	121	even/odd/2019	10/04/2019	05/07/2019
BSc	124	even/odd/2019	10/04/2019	05/07/2019
BSc	125	even/odd/2019	10/04/2019	05/07/2019
BSc	126	even/odd/2019	10/04/2019	05/07/2019
BA	111	even/odd/2019	10/04/2019	05/07/2019
BA	103	even/odd/2019	10/04/2019	05/07/2019
BA	158	even/odd/2019	10/04/2019	05/07/2019
BCom	151	even/odd/2019	10/04/2019	05/07/2019
MA	301	even/odd/2019	10/04/2019	05/07/2019
MSc	311	even/odd/2019	10/04/2019	05/07/2019
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of performance is an integral part of teaching and learning process. As a part of an effective educational strategy, the institution adopts Continuous Internal Evaluation system to assess all aspects of a students' development on a continuous basis throughout the year. Result analysis is done by the course teacher after every continuous assessment test by calculating the pass percentage in each subject. The performance of the students are reviewed at the departments level. Tutorial card System is followed in the Departments. The Departments maintains report card of the students. The parents are advised to meet the faculty members twice a year to discuss the progress of the students in the university level examinations. Remedial Classes are conducted for the slow learners, absentees and the students who took part in cocurricular activities. This practice helps the absentees to update and enrich their subject knowledge. These efforts help to improve the performance of students by framing significant reforms in Continuous Internal Evaluation at the institutional level. IQAC of our college has recommended the daily test for half an hour in the first hour i.e., 10.00 AM to 10.30 AM on all working days. Schedule of the invigilator and the subject for each day order is prepared and followed. Staff members of the concerned subject are responsible for evaluation and maintenance of marks records. This continuous internal daily test increases the pass percentage as well as the continuous reading habits of the students.

Besides, two cumulative internal assessment tests are being conducted in each semester and evaluated by the concern staff members. It helps to assess the internal marks. Average of these two internal test, assignment and seminar marks are considered for calculating total internal marks. In science departments, model practical examinations are carried out and are used to award internal marks in practical work. After the publication of the results, universities and department wise data are scrutinized and the result analysis is critically received by the Principal. As a part of the reform method to monitor the performance of the students, parents are asked to meet the concerned mentor to discuss if there are any personal issues. They are also given ample space to discuss the previous year questions in the classroom. Question Banks prepared by the respective departments help the students for the final examinations. All these reform methods have significantly enhanced the pass percentage of the students. Students are also encouraged to use online-portals and video lectures to improve their learning. Above all, students are encouraged to explore new ideas through critical thinking, group activities, discussions, debates, seminars to enhance their performance level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution adheres to the academic calendar. A committee of the academic calendar is framed by the institution. The committee consists of Principal and senior faculty members. This committee prepares the academic calendar before the commencement of the academic year. The calendar details the semester class work schedule, internal examination schedule, college re-opening day, last working day and important events. The staff in-charge of the timetable in each department prepares the department timetable as per the guidelines of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the semester. Time-table is uploaded on the website and displayed in the respective department notice boards. Before the commencement of the semester, the HoD allocates the course depending upon the faculty's area of interest and specialization. The faculty members prepare their lesson plan and their e-notes. It is usually monitored and checked by any one of the senior faculty members. Lesson plans are handed over to the Head of the Departments for approval. In need, suggestions are given. Parent-teacher meeting is conducted after the publication of every semester result. Academic performance of the wards is discussed in PTA meeting. Average of two internal exams, assignments, seminars and projects are calculated for their internal marks. The Internal Assessment is calculated for 25 marks.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sacollegeforwomen.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
103	BA	English	64	29	45
111	BA	History	21	8	38
158	BA	Economics	39	15	38
121	BSc		49	33	67

		Mathematics			
124	BSc	Chemistry	32	34	94
125	BSc	Botany	34	17	50
126	BSc	Zoology	32	17	53
151	BCom	Commerce	49	39	80
311	MSc	Mathematics	14	10	71
301	MA	English	11	11	100
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.sacollegeforwomen.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	nil	Nil	Nil
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
-	-	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
-	-	-	Nil	-
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
-	-	-	-	-	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

English	2
---------	---

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View Uploaded File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
-	-	-	Null	Null	-	Null
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
-	-	-	Null	Null	Null	-
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	6	11	2	1
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
----------------------	-------------------	-----------------	------------------------------

Blood Donation Camp	Recognition	Meenakshi Mission Hospital And research Center	20
Blood Donation Camp	Recognition	Meenakshi Mission Hospital And research Center	15
Eye Camp	Recognition	Aravind Eye Hospital-Madurai	10
International white cane Day	Outstanding Award For Best service	IAB,Blind Empowerment Champiion	15
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Dengue awareness	Department of Chemistry	Dengue awareness	12	90
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MOU	Field on the job training	AVN Cayurvedic Formulation Pvt,Ltd, Madurai	19/11/2018	23/11/2018	110
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Alagappa Arts and Science College	31/05/2019	Research	85

Alagappa Arts and Science College	31/05/2019	Research	74
Thiruvallvar Educational Rural Development Center	22/05/2019	Research	39
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nil	Nil	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18986	811155	130	34000	19116	845155
Reference Books	193	53687	25	10856	218	64543
Journals	76	244280	27	74250	103	318530
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
---------------------	--------------------	--------------------------	----------------------

is developed

content

No Data Entered/Not Applicable !!!

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	30	1	1	0	0	1	4	3	0
Added	0	0	0	0	0	0	0	0	0
Total	30	1	1	0	0	1	4	3	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

3 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Every academic year, instructors on the Library Committee, which is chaired by the librarian, do an inventory of the books on hand in order to compile a report on the books that have been issued and returned. The departments are requested to provide the librarian with a list of the books needed to support the amended syllabi so that she can place an order. Various Committees made up of instructors check the stock of items in all categories, including tables and chairs, and replace any that are broken to ensure infrastructure. Regular maintenance is carried out to guarantee that lab equipment, computers, other peripherals, and generators, among other things, are in good operating order. Water tanks, restrooms, and other facilities are regularly inspected to maintain their cleanliness. Laboratories keep track of their inventory and consumables.

<https://www.sacollegeforwomen.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga and meditation	16/01/2019	286	SAC
Bridge Course	27/08/2018	96	SAC
Remedial Coaching	20/11/2018	88	SAC
Career Counseling	24/04/2019	47	SAC
Guidance for Competitive Examination	19/11/2018	64	SAC
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	5	B.A	English	Alagappa University Arts & Science College. J College of Arts and Science. ,Alagappa University	M.A. English & B.Ed
2018	19	B.Sc	Chemistry	Alagappa University Arts & Science College Alagappa University	M.Sc
2018	8	B.Com	Commerce	Institute of Chartered Account- Alagappa University	C A
2018	15	B.Sc	Botany	Alagappa University Arts & Science College	M.Sc
2018	15	B.Sc	Zoology	Alagappa University	M.Sc
2018	22	B.Sc	Mathematics	Alagappa University	M.Sc
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabadi	Inter Collegiate	2
Kho-Kho	Inter Collegiate	2
Ball Badminton	Inter Collegiate	3
Long Jump	Inter Collegiate	2

Athlete	Inter Collegiate	5
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

One of the main priorities of our institution is to include students in certain committee responsibilities. Students find a place in the Academic Council, Department Association, NSS, NCC, Sports, YRC Committee, Cultural Committee, etc. where they can mark a positive role to the committees goals. As members of the Academic Council, the student representatives legitimately express their academic needs. It is a good idea for the highly skilled senior NCC cadets to provide advanced direction and instruction to the NCC cadres, to play a vital part in conducting NCC programs to commemorate National Days. It is admirable how NSS volunteers organize events to raise awareness, host blood donation camps, and offer essential services to the towns they have adopted. By academically assisting the low achievers to comfortably stay up with the academic track, high achiever students promote equity. Students of Botany department they are involved in the Eco Club actively encourage initiatives to make the campus prosperously green. Their active engagement is a dynamic learning opportunity for them to absorb soft skills such as teamwork, leadership, and time management.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

i) Fund- raising - A strong alumni association can be one of the biggest benefactors of an institution that can contribution towards various developmental activities of the institution. (ii) Placements- The alumni network of a college is one of the biggest sources of placement opportunities to the students. Alumni can help students get laced at their respective organizations. (iii) Mentorship and scholarships- Alumni can play an active role in voluntary programmers like mentoring students in their areas of expertise. They could also play a significant role in contributing scholarships to deserving students. (iv) Networking platform- Alumni network by itself is one of the best professional networking platforms available today.

5.4.2 – No. of enrolled Alumni:

194

5.4.3 – Alumni contribution during the year (in Rupees) :

76000

5.4.4 – Meetings/activities organized by Alumni Association :

14-12-2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Numerous activity wings are included in the institution, including the Career Guidance Cell, Women Harassment and Protection Cell, Entrepreneurship Development Cell, and others. These coordinator-led wings are given the opportunity to plan and carry out various student support and extension programs after consulting with the institutions IQAC. Under the direction of a department Head, the Internal Test Committee is established once every years. It has full discretion over how to conduct the centralized internal exams for all UG and PG programs. The committee administers the exams in accordance with the schedule listed in the IQAC-prepared college calendar.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	All undergraduate and post graduate courses run by the College follows the curriculum of Alagappa University, skill based courses the College design its own curriculum. Skill based courses are designed and planned under various departments.
Teaching and Learning	The management of the College ensures a proper teaching learning environment. For this a College Feedback Committee has been formed that gives a detailed feedback received from the students regarding teachers' efforts in classroom teaching. These reports are shared with the teaching staff of the College from time to time.
Examination and Evaluation	Together, the principal and vice-principals run meetings for the colleges professors and staff to ensure that the assessment and exam processes run well. All of the Colleges staff members are promptly informed of information relating to their obligations of supervision and the guidelines for response sheet evaluation. There are also internal reviews done. To maintain transparency, students are also handed their internal exam answer sheets.
Research and Development	In addition to our regular academic work, we also engage in a number of activities for the benefit of the students. Faculty members are continually urged to attend and give

	papers at conferences, workshops, and seminars, among other events. Our institutions English department is acknowledged as a research centre department. The university is renowned for its departmental operations and research activities.
Library, ICT and Physical Infrastructure / Instrumentation	The following initiatives are started in order to boost library utilization and inspire professors and students to participate in them. After-hours use of the departmental library by students.
Human Resource Management	Strengthening the mechanism for performance evaluation organizing programs for faculty development and encouraging participation at conferences, workshops, etc.
Industry Interaction / Collaboration	Workshops and exchanges with students and teachers are planned and carried out to improve students employment skills. Our alumni are working in corporate and industrial positions, and they also offer current students advice. The college has an entrepreneurial cell, and activities are carried out through this cell.
Admission of Students	A committee has been constituted to examine the admissions procedure. Springtime for the admissions process is May. In the office, application forms are passed out. The college makes sure that the guidelines and requirements for eligibility set forth by the government and Alagappa University are followed. The admissions process, programs offered, and other information are all computerized. Every year before the start of admissions, a prospectus is created that highlights the specifics of the many programs the college offers. Students get scholarships or commissions in accordance with the guidelines outlined in the brochure.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support
------	-----------------	---	--	-------------------

		support provided	fee is provided	
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF Scheme	PF Scheme	Government Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute maintains finance and accounts systematically. Management takes periodic review of financial position of the organisation. Institution conducts external financial audits regularly. External audit is conducted by JD Office Madurai. External audit is conducted after end of accounting period. Queries and suggestions are resolved satisfactorily.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

1765

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	JD Office, Madurai	No	Nil
Administrative	Yes	JD Office, Madurai	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent- Teacher Meet is conducted to provide feedback related to academic aspects Career plan is discussed with the parents. Necessary steps are taken by the department after analysing the feedback. PTA arrange s a general meeting for the student of social science and arts. The fresher are informed about the history of the college, the facilities available and the dos and donts which are to be followed strictly. At the beginning of every academic year, the PTA meeting each semester to discuss the performance and attendance of their children. A student are asked periodically to bring their parents, proper counselling is given to the students. Parents interact with faculty. They play a supportive role in the progress of the institution and their wards.

6.5.3 – Development programmes for support staff (at least three)

- Lab safety measures awareness programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Signing of MoU with concurring institutions

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day	07/03/2019	08/03/2019	650	5
Safe & Secure for Women	12/11/2018	12/11/2018	311	2

Womens Rights	25/01/2019	25/01/2019	480	4
---------------	------------	------------	-----	---

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The curriculums given by Alagappa University Environmental Studies subject has a significant impact on motivating pupils to care about protecting the environment. Students are made aware of their responsibility to help keep the environment green. The designated vehicle parking space is done thus in an effort to cut down on carbon emissions. Students maintain the campus in an eco-friendly and clean manner through several initiatives led by NSS units, and the Eco Club. The institution is blessed with a dense tree population and nearby water bodies, which results in the provision of high-quality air and water.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	17/10/2018	2	Dengu Awerness Programme	--	157
2019	1	1	13/02/2019	1	Womens Education	--	195
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Kargil. Day	26/07/2018	Nil	187
Yoga Meditation	21/06/2018	Nil	254
Dr.A.P.J.AbdulKalam Memorial Day	27/07/2018	Nil	269
Swami Vivekandhar Jeyanthi	12/01/2019	Nil	256
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Botanical Garden to represent biodiversity 2. Drip irrigation and sprinklers for watering the garden and campus plants. 3. Rainwater harvesting. 4. Herbal Garden. 5. Energy efficient light (LED). 6. Safe disposal of laboratory waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Green Practices • Students using a) Bicycles b) Public Transport Service to the needy people and inculcate human values among students. To enhance skills of the students to apply their knowledge to face and resolve the real time challenges

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sacollegeforwomen.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

a. Active counseling cell for all the stakeholders b. Language Lab for students with different background for sharpening language skills c. Promoting women empowerment d. Enhancement of entrepreneurial skills e. Special efforts are taken by the faculty members to make the classroom more vibrant by promoting and encouraging dialogue and participation among the students. f. Feedback system allows the students to freely share their individual views about the syllabus, teaching techniques, classroom environment to improve the learning experience. g. Remedial Classes h. Value Education (National Youth Day, Human Rights Day, Awareness Campaign, etc.) i. Skill Development Programs for the students. j. Alumni Association

Provide the weblink of the institution

<https://www.sacollegeforwomen.in>

8.Future Plans of Actions for Next Academic Year

1. Bridge Course Programs for all first year students and One Day Orientation Programme for First Year Students which includes the Parent Teacher's Meeting. 2. Certificate Course which includes Short Term and Long Term Courses. 3. Initiation of Faculty Development Programme in collaboration with MOU signed Higher Education Institutions. 4. Soft Skill Development Programme in association with industries. 5. Enhance Research Activities and Publications among PG students.